

The ELCHK Yuen Long Lutheran  
Secondary School



**Annual School Plan**  
**2018-2019**

# School Mission

The school is a Christian school founded by the Evangelical Lutheran Church of Hong Kong in 1959. Its purpose is to follow the commands of the Lord Jesus Christ, preach the gospel, deliver sacraments, nurture believers and serve people. The school has been established for 60 years and aims to serve Yuen Long young students to spread the gospel. The mission is as follows:

1. Bearing witness to Jesus Christ
  - (1) To nurture students with holistic Christian education so that they can bear witness to Jesus Christ and glorify God.
  - (2) To build a Christian school with love and care
2. Offering quality education
  - (1) To create an excellent learning environment.
  - (2) To implement effective learning and arouse students' interest in learning and cultivate students' sense of belonging to school
  - (3) To develop students' multiple intelligences.
3. Nurturing new talents
  - (1) To cultivate students' open-mindedness and passion to new things, so that they can grasp contemporary issues and have good adaptability.
  - (2) To help students have a better understanding on the importance of life-long learning and train them with analytical mind, creativity, problem-solving ability and self-learning capacity.
  - (3) To equip students to handle things independently, have good interpersonal skills and be cooperative in communal life, and nurture them to love God and people.
  - (4) To foster students' enthusiasm for life and striving for excellence.

**The ELCHK Yuen Long Lutheran Secondary School  
Annual School Plan  
2018-2019**

**Area of Concerns:**

- 1. Uniting Lutherans through Celebrating School Diamond Jubilee**
- 2. Strengthening Pedagogical Approaches and Support to Raise Teaching Effectiveness**
- 3. Enhancing the Virtues of Lutherans**

**The ELCHK Yuen Long Lutheran Secondary School Annual School Plan (18-19)**  
**Theme : Excellence with Love**

**Major concern 1 : Uniting Lutherans through Celebrating School Diamond Jubilee**

<b>Target 1 To organize the 60<sup>th</sup> Anniversary celebration activities to unite Lutherans</b>			
<b>Strategies / Tasks</b>	<b>Success Criteria</b>	<b>Person-in-charge/ Committee</b>	<b>Resources required</b>
<p>1.1 Through a series of celebration activities to highlight the theme of 60<sup>th</sup> Anniversary: “Gratefulness and Brilliance”.</p> <p>The school anniversary celebration activities include Diamond Jubilee Thanksgiving Worship, Diamond Jubilee Reunion Banquet, Diamond Jubilee Long Distance Running, Interview with Lutherans, Opening Ceremony of School History Gallery, Diamond Jubilee Love in Melody Music Show, YLLSS Diamond Jubilee Visual Arts Exhibition, Lutherans Homecoming Day, Diamond Jubilee Music Video, Diamond Jubilee Dialogue with Alumni, Diamond Jubilee Campus Tour, Diamond Jubilee Slogan Writing Competition and Logo Design Competition etc.</p>	<ul style="list-style-type: none"> <li>◆ All activities are conducted successfully and completed as scheduled.</li> <li>◆ Participants have positive feedback about the activities.</li> <li>◆ Attract not less than 1000 alumni to participate in the school anniversary activities.</li> </ul>	Principal, Vice-Principals, 60th Anniversary Celebration Organizing Team	
<p>1.2 Invite alumni to be the guests of honor of the school anniversary activities.</p>	<ul style="list-style-type: none"> <li>◆ Successfully invite different alumni to participate in school anniversary activities.</li> </ul>	Principal, Vice-Principals, 60th Anniversary Celebration Organizing Team	
<b>Target 2 To strengthen the bond between the school and alumni</b>			
<b>Strategies / Tasks</b>	<b>Success Criteria</b>	<b>Person-in-charge/ Committee</b>	<b>Resources required</b>
<p>2.1 Form the Alumni Representatives Group each year.</p> <ul style="list-style-type: none"> <li>◆ Through the school anniversary activities to gather the alumni representatives.</li> <li>◆ Starting from 2017/18, members of the</li> </ul>	<ul style="list-style-type: none"> <li>◆ Within 3 years, a group of representatives from each graduation year (at least 15 years) can be formed with not less than 3 people in a group.</li> </ul>	School Partnership Committee	

Graduation Dinner Committee are invited to be the alumni representatives.			
<p>2.2 Refine the recruitment of alumni members, include the setup of Alumni Association Mobile Application.</p> <ul style="list-style-type: none"> <li>◆ Establish the logo of Alumni recruitment on the 60<sup>th</sup> Anniversary Mobile Apps and refine the payment system and application.</li> <li>◆ Enhance communication with alumni with the use of SMS.</li> </ul>	<ul style="list-style-type: none"> <li>◆ The growth of Alumni Association members is not less than 10%.</li> </ul>	School Partnership Committee	
<p>2.3 Strengthen the communication and bonding with alumni.</p> <ul style="list-style-type: none"> <li>◆ Contact alumni not less than 10 times.</li> </ul>	<ul style="list-style-type: none"> <li>◆ 80% of alumni agree that the communication can help them to receive information of school and alumni activities.</li> </ul>		
<p>2.4 Organize Lutherans Homecoming day each year to unite alumni.</p> <ul style="list-style-type: none"> <li>◆ Hold the first Lutherans Homecoming Day at 60<sup>th</sup> School Anniversary.</li> <li>◆ Organize different ball matches of Alumni Cup so as to attract more alumni.</li> </ul>	<ul style="list-style-type: none"> <li>◆ Not less than 50 alumni from each graduation year attend the school public activities.</li> </ul>	School Partnership Committee, Alumni Association	

## Major Concern 2: Strengthening Pedagogical Approaches and Support to Raise Teaching Effectiveness

<b>Target 1 To promote the culture of lesson studies</b>			
<b>Strategies / Tasks</b>	<b>Success Criteria</b>	<b>Person-in-charge/ Committee</b>	<b>Resources required</b>
<p>1.1 Each subject conducts a focused lesson study on active learning.</p> <ul style="list-style-type: none"> <li>◆ Conduct lesson study in each form for each subject. Teachers will discuss the learning objectives with others and the learning and teaching strategies through peer evaluation.</li> </ul>	<ul style="list-style-type: none"> <li>◆ Conduct at least 1 lesson study in each subject.</li> <li>◆ Complete the work as scheduled.</li> <li>◆ 85% of teachers concerned agree the policy can enhance students' learning effectiveness.</li> </ul>	Academic and Curriculum Development Committee, Heads of Departments	
<p>1.2 Establish development groups in Chinese, English, Mathematics and Liberal Studies to evaluate teaching effectiveness.</p> <ul style="list-style-type: none"> <li>◆ Each development group proposes concrete enhancement schemes to be discussed in the Academic and Curriculum Development Committee meetings and implement the schemes on schedule.</li> </ul>	<ul style="list-style-type: none"> <li>◆ 85% of teachers concerned agree the policy can enhance students' learning effectiveness.</li> </ul>	Academic and Curriculum Development Committee, Subject Development Group	
<p>1.3 Set up Professional Lesson Observation Team so as to facilitate teachers' professional exchange among teachers.</p> <ul style="list-style-type: none"> <li>◆ To promote good practice of learning and teaching strategies among subjects, the "Professional Lesson Observation Team" will be established in order to conduct cross-subject and developmental lesson observations.</li> <li>◆ Some teachers will attend the lectures of "Active Learning" and "Effective Lesson" taught by the Principal.</li> </ul>	<ul style="list-style-type: none"> <li>◆ Set up Professional Lesson Observation Team with not less than 5 members.</li> <li>◆ To conduct lesson observation not less than 5 subjects.</li> <li>◆ To observe not less than 10 lessons of lesson observation.</li> <li>◆ 85% of teachers concerned agree the policy can enhance the effectiveness in teaching.</li> </ul>	Academic and Curriculum Development Committee, Staff Development Committee	

<b>Target 2 To foster the culture of self-study</b>			
<b>Strategies / Tasks</b>	<b>Success Criteria</b>	<b>Person-in-charge/ Committee</b>	<b>Resources required</b>
<p>2.1 All departments and committees should enrich the culture of active learning.</p> <ul style="list-style-type: none"> <li>◆ Principal conducts lesson observation and share the review in the meeting of Academic and Curriculum Development Committee, Heads of Departments Meeting and Staff Meeting.</li> <li>◆ Moral and Civil Education Committee, Religion Committee, Extra-curricular Activities Committee, Counseling Committee and Arts Development Committee develop a methodology to encourage “active learning” and conduct a mid-term and whole-year reviews.</li> <li>◆ 20% of the lesson time is used to promote “Subject-based Active Learning Strategies” in each subject and each form.</li> </ul>	<ul style="list-style-type: none"> <li>◆ Not less than 20 teachers have conducted lesson observations.</li> <li>◆ Complete the work as scheduled.</li> <li>◆ 90% of teachers adopt “active learning” in class with satisfactory performance.</li> <li>◆ Moral and Civic Education Committee, Religion Committee, Extra-curricular Activities Committee, Counselling Committee and Arts Development Committee have developed a methodology to encourage “active learning” and conduct a mid-term and whole-year reviews.</li> </ul>	Principal, Vice-Principals, Heads of Departments and Related Committees	
<p>2.2 Enhance students’ self-study ability and refine their learning habits, including lesson preview, personal notes-processing, time management and the use of tablet software.</p> <ul style="list-style-type: none"> <li>◆ Arrange workshops for S1 students about note-processing to boost their learning confidence. 80% of participating students agree that the workshop can boost their learning confidence.</li> <li>◆ Arrange workshops about note-processing for S4 students to boost their learning confidence. 80% of participating students agree that the workshop can boost their learning confidence.</li> <li>◆ Each department formulates and implements methods of students’ notetaking and lesson</li> </ul>	<ul style="list-style-type: none"> <li>◆ Workshops about note-processing for S1 students are arranged, and 85% of participating students agree that the workshop can boost their learning confidence.</li> <li>◆ Workshops about note-processing and effective learning for S4 students are arranged, and 85% of participating students agree that the workshop can boost their learning confidence.</li> <li>◆ S1 to S5 can make notes by themselves.</li> <li>◆ Complete the work as scheduled.</li> </ul>	Academic and Curriculum Development Committee, Heads of Departments	

<p>preview.</p> <ul style="list-style-type: none"> <li>◆ Each department introduces at least three e-learning software/ platform/ materials for students to conduct self-study.</li> </ul>			
<p>2.3 Increase the number of books in the library to cater for a better teaching environment for different subjects.</p> <ul style="list-style-type: none"> <li>◆ Head of Student Knowledge Promotion Committee and Heads of Departments draft plans and strategies in book purchase and planning of the volumes held by the library.</li> </ul>	<ul style="list-style-type: none"> <li>◆ The number of English books increases by not less than 10% when compared to last year.</li> </ul>	Student Knowledge Promotion Sub-Committee	
<p>2.4 Refine the BYOD policy.</p> <ul style="list-style-type: none"> <li>◆ Consolidate BYOD pilot scheme and formulate relevant policies to facilitate e-learning and active learning.</li> <li>◆ Review and refine the policy.</li> <li>◆ Devise a policy to assist students in borrowing and purchasing the electronic device for learning.</li> <li>◆ Evaluate the e-learning teaching plan of each subject.</li> </ul>	<ul style="list-style-type: none"> <li>◆ Complete the work as scheduled.</li> </ul>	Information and Technology Committee	
<p>2.5 Provide room for students to refresh themselves and relive their stress.</p> <p>a. Set up guidelines for Refreshing Day</p> <ul style="list-style-type: none"> <li>◆ Organize Refreshing Day regularly each month.</li> <li>◆ Review and formulate the arrangement of supplementary lessons in senior form</li> <li>◆ Coordinate the arrangement of S4-S5 school-based assessment.</li> <li>◆ Formulate and review the arrangement of elite, level-up and remedial classes.</li> </ul> <p>b. Refine the arrangement of senior form examination</p> <ul style="list-style-type: none"> <li>◆ Refine the arrangement of S6 mock exam.</li> </ul>	<ul style="list-style-type: none"> <li>◆ Complete the work as scheduled.</li> <li>◆ 85% of teachers concerned are satisfied with the arrangement.</li> </ul>	Academic and Curriculum Development Committee, Student Affairs Committee	



### Major Concern 3: Enhancing the Virtues of Lutheranians

<b>Target 1: To refine the value education in curriculum</b>			
<b>Strategies / Tasks</b>	<b>Success Criteria</b>	<b>Person-in-charge/ Committee</b>	<b>Resources required</b>
<p>1.1 Strengthen the reflective element of junior form value education lessons and senior form Moral and Ethics lessons.</p> <ul style="list-style-type: none"> <li>◆ Design a lesson observation evaluation form that based on the focused Lutheranians' virtues.</li> <li>◆ Incorporate student reflection in teaching content and engage students in deeper reflection and sharing.</li> <li>◆ To revise and further incorporate the focused Lutheranians' virtues with the teaching materials for next school year (2018-2019).</li> </ul>	<ul style="list-style-type: none"> <li>◆ 80% of teachers concerned agree that the lesson observation form can strengthen students' reflection ability.</li> <li>◆ 80% of students concerned agree the sharing of teaching and learning can enable them to understand different life values.</li> <li>◆ Complete the work as scheduled.</li> </ul>	<p>Student Affairs Committee, Subject teachers of Value Education, Religion Committee</p>	
<p>1.2 The relevant committees under Student Affairs Committee participate in the lesson study of Value Education and senior form Moral and Ethics lessons.</p>	<ul style="list-style-type: none"> <li>◆ The relevant committees under Student Affairs Committee conduct at least 2 times of lesson study on Value Education and senior form Moral and Ethics lessons.</li> <li>◆ 80% of teachers concerned think that lesson study and exchange can help to deepen the value education in formal curriculum.</li> </ul>	<p>Student Affairs Committee, Religious Studies, Religion Committee, Career Guidance Committee</p>	
<p>1.3 Incorporate value education elements in subject and relevant activities.</p> <ul style="list-style-type: none"> <li>◆ English Department organizes Inter-house Writing Competition.</li> <li>◆ Incorporate value education elements in Chinese Writing .</li> <li>◆ Arrange an arts design activity that aligns with the focused values.</li> <li>◆ Invite students to share life values in the morning assembly.</li> <li>◆ Incorporate the values in the objective and themes in the subjects of Chinese History, History, Geography and Liberal Studies.</li> </ul>	<ul style="list-style-type: none"> <li>◆ Relevant activity and competition contain elements of three important core values.</li> <li>◆ Post at least three excellent articles on school website and library notices.</li> <li>◆ Exhibit piece of artwork that contains at least three core values.</li> <li>◆ 80% of students concerned agree the activities can increase their understanding of the core values.</li> <li>◆ Extra-Curricular Activities Committee, Discipline Committee, Counseling Committee and Moral and Civic Education Committee evaluate the effectiveness, suggest Lutheranians'</li> </ul>	<p>Chinese Department, English Department, Moral and Civic Education Committee, School Promotion Committee, Student Knowledge Promotion Sub-Committee, Visual Arts Department, Chinese History Department, History Department, Geography</p>	

<ul style="list-style-type: none"> <li>◆ Extra-Curricular Activities Committee, Discipline Committee, Counseling Committee and Moral and Civic Education Committee evaluate the effectiveness of Lutherans' values and suggest relevant recommendations.</li> </ul>	<p>values and propose recommendations for improvement.</p>	<p>Department and Liberal Studies Department</p>	
<p><b>Target 2 To promote social services to nurture Lutherans' virtues</b></p>			
<p><b>Strategies / Tasks</b></p>	<p><b>Success Criteria</b></p>	<p><b>Person-in-charge/ Committee</b></p>	<p><b>Resources required</b></p>
<p>2.1 Reinforce the planning and coordination of service learning for junior and senior form students.</p> <ul style="list-style-type: none"> <li>◆ Arrange social service that is linked to the learning for S2 students.</li> <li>◆ Arrange direct service for S4 students.</li> </ul>	<ul style="list-style-type: none"> <li>◆ Starting from 18-19, all senior students have attended at least one social service within three years.</li> <li>◆ Not less than 80% of social service is direct service.</li> </ul>	<p>Extra-Curricular Activities Committee , Guardian Angels Team and Religion Committee</p>	
<p>2.2 Reform the school social service groups so as to organize more comprehensive and systematic service learning activities.</p> <ul style="list-style-type: none"> <li>◆ Volunteer Pioneers will be reformed as Social Service Group and be responsible for coordinating whole-school service learning programmes.</li> </ul>	<ul style="list-style-type: none"> <li>◆ 80% of teachers concerned agree that the reformed student organizations can help to organize more comprehensive and systematic service learning activities.</li> </ul>	<p>Extra-Curricular Activities Committee</p>	
<p><b>Target 3 To enrich the religious atmosphere</b></p>			
<p><b>Strategies / Tasks</b></p>	<p><b>Success Criteria</b></p>	<p><b>Person-in-charge/ Committee</b></p>	<p><b>Resources required</b></p>
<p>3.1 Establish the habit of morning prayer and lunch prayer.</p>	<ul style="list-style-type: none"> <li>◆ Arrange not less than one session of teacher and students' "Quiet Time" each week during the morning prayer.</li> <li>◆ Implement prayer before lunch in S1 and S2 in 2018-19, and extend to S1-S3 in 2019-20.</li> </ul>	<p>Religion Committee</p>	
<p>3.2 Refine the training of student fellowship members and religion officers.</p>	<ul style="list-style-type: none"> <li>◆ Arrange not less than 20 times of student fellowship trainings held by external organizations. Conduct regular meetings for fellowship members and each class religion officer so as to enrich the religious atmosphere and care.</li> <li>◆ 80% of teachers concerned agree the policy helps to enhance the training of student fellowship</li> </ul>	<p>Religion Committee</p>	

	members and religion officers.		
3.3 Enhance Lutherani-ans' values and elements of worship and religious activities.	◆ 80% of the religious activities are linked to Lutherani-ans' values and organized by students.	Religion Committee	
3.4 Cooperate with Tin Yiu Life to conduct S1 worship and blessing ceremony and the Ceremony of Student Leaders Inauguration.	◆ S1 worship and blessing ceremony and Student Leaders Inauguration are organized each year and the engagement of Christian students is reinforced. The religious atmosphere of school and religious commitment of students are further enhanced.	Religion Committee	

**The ELCHK Yuen Long Lutheran Secondary School  
2018-2019 Capacity Enhancement Grant**

Aspect of Learning/ Department	Objectives	Plan	Appropriation (\$)
1. Chinese Language	1,3,4	To employ experienced tutors who are responsible for S5 and S6 remedial classes, oral practices, sowers action and poems/fictions writing classes.	<b>\$74,400.00</b>
2. English Language	1,3,4	To employ experienced tutors who are responsible for S4 English Oral Summer Intensive Classes, S2 English Elite classes and S5- S6 level-up classes.	<b>\$51,450.00</b>
3. Mathematics	1,3,4	To employ tutors who are responsible for elite classes, S5 to S6 level-up classes and remedial class.	<b>\$62,000.00</b>
4. Integrated Science	1,2,4	To employ coaches who are responsible for S1-S2 Science Elite classes	<b>\$10,000.00</b>
5. Physical Education	4	To employ coaches who are responsible for sports teams training, indoor rowing team and fencing team.	<b>\$112,100.00</b>
6. Arts Development	4	To employ tutors who are responsible for string orchestra, choir training, classes of instruments and visual arts classes. To employ tutors who are responsible for S1 'A wonderful journey to Orchestra' program.	<b>\$150,000.00</b>
7. Education	1,2,4	To employ two teaching assistants to assist teachers in preparing teaching materials, supporting students' personal growth and administrative duties of the school.	<b>\$390,600.00</b>
		<b>Total</b>	<b>\$850,550.00</b>

- Objectives :
- (1) Enhancing students' language proficiency;
  - (2) Curriculum development, including SBA and integration of information technology in teaching;
  - (3) Cultivating students' problem solving skills and higher-order thinking;
  - (4) Coping with the diverse and special learning needs of students with varied abilities, ranging from the gifted ones to those with learning difficulties.

**2018-2019 Senior Secondary Curriculum Support Grant**

	<b>Plan</b>	<b>Appropriation (\$)</b>
<b>1.</b>	To employ two teachers to support the new senior secondary curriculum.	<b>\$914,850.00</b>
	<b>Total</b>	<b>\$914,850.00</b>

**2018-2019 Diversity Learning Grant for New Senior Secondary Students**

	<b>Plan</b>	<b>Appropriation (\$)</b>
<b>1.</b>	“Global Classroom” – To strengthen students’ confidence and motivation in learning English, and nurture them to become leaders of the future.	<b>\$50,000.00</b>
<b>2.</b>	Talent Pool (Academic Affairs)	<b>\$40,000.00</b>
<b>3.</b>	Gifted Education (Music, Physical Education, Visual Arts)	<b>\$40,000.00</b>
	<b>Total</b>	<b>\$130,000.00</b>

**2018-2019 Budget of Diversity Learning Grant for New Senior Secondary Students**

**Surplus of 2017-2018 : \$89,305.36      Grant received in 2018-2019 : \$105,000.00      Total Grant for 2018-2019 : \$198,151.86**

**2018-2019 Composite Information Technology Grant**

<b>Plan</b>	<b>Expected Results</b>	<b>Appropriation (\$)</b>
<b>Internet Service</b>	To facilitate teachers and students to adopt E-learning during the lesson, 100M internet would be provided by the service provider.	<b>\$10,000.00</b>
<b>Employ one IT assistant</b>	To employ one IT assistant(TSS) to maintain the school computer system, network and the security setting of WEBSAMS, and assist teachers in implementing different IT programmes.	<b>\$380,000.00</b>
<b>IT Equipment</b>	To strengthen the teaching and learning effectiveness, the school would purchase different software and equipment. To ensure the quality of the IT equipment, part of the budget would be reserved for maintenance.	<b>\$7,089.00</b>
	Total	<b>\$397,089.00</b>

**The ELCHK Yuen Long Lutheran Secondary School**  
**Proposal for Deployment of Learning Support Grant 2018-2019**

2018/2019 Funding: \$419,580.00(Estimated) 2017/18 balance: \$18,628.50 2018/19 available amount: \$419,580.00 +\$18,628.50 =\$438,208.50(Estimated)

Domain	Major Concern	Proposed plan	Expected outcomes	Proposed schedule	Resources	Assessment criteria	Assessment method	Person in charge
1. Speech Therapy Service	To enhance students' speech and communication skills	To purchase professional school-based speech therapy service (On average 16 sessions per person each year)	1. To enhance the school's inclusive climate 2. To provide professional support for SEN students	September, 2018- August, 2019	Service Fee \$28,080.00	Improvement in communication skills for all students who have undertaken the service	Speech Therapist's observation and professional assessment	Ms. OY Lin Ms. MH Chow
2. Inclusive activities	To enhance the school's inclusive climate	To purchase professional school-based services for talks or activities			Activity Fee \$1,000.00	80% of students agree on the enhancement of the school's inclusive climate	Questionnaire	
3. Recruiting Student Counsellor	To facilitate student support programs To strengthen students' ability in handling academic difficulties	To assist SEN students and help organize support groups and activities			Annual Salary \$214,200.00	Student Counselor performs with excellence	Regular review on performance and year-end appraisal	
4. Recruiting Part Time School-based Social Worker (One Day)	To provide emotional support, organize support groups for students with individual needs	To assist SEN students, provide emotional support and organize support groups and activities			Annual Salary \$113,000.00	Part Time School-based Social performs with excellence	Regular review on performance and year-end appraisal	
5. Recruiting Part Time School-based Clinical Psychologist	To provide emotional support and counselling to students with emotional needs.	To purchase professional school-based clinical psychology services (30 sessions per year, allocated according to individual needs)			Service Fee \$45,000.00	Clinical psychologist performs with excellence	Clinical psychologist's professional assessment	
6. Purchase of learning resources and equipment	To enhance the effectiveness of activities	/			\$928.50	/	/	

Other Supporting Groups							
1. Developmental groups	To enhance students' social skills, and their understanding of communication and getting along with others on different occasions	To invite students with individual needs to attend the activities (including group activities & Adventure-based Counseling)	1. To enhance the school's inclusive climate. 2. To provide professional assistance for SEN students	September, 2018- August, 2019	\$4,000.00	80% of students who join the groups have improved their social skills and social relationships	Teachers' observation and questionnaire
2. Learning Support	<ul style="list-style-type: none"> <li>• To design tailor-made educational plans for students with individual needs</li> <li>• To assist students and colleagues in implementing and evaluating the plan</li> </ul>				\$32,000.00		
					Total : \$425,708.00		



**2018/19 School-based After-school Learning and Support Programme**

**School-based subsidy- Activity Plan**

A. Number of students who would benefit from this scheme : 420 (including : A. Number of students on CSSA: 70 B. No. of full-grant students on the Student Financial Assistance Scheme : 200 C. Number of discretion-based students : 150 )

B. Activity Record under the School-based After-school Learning and Support Programme

Activity Name / Category	Target	Success Criteria (e.g. students' performance)	Assessment Method (e.g. Quiz, Questionnaire)	Date of Activity	Expected number of students would be benefited			Expected Expense (\$)	Service Provider / Co-organizer (If applicable)
					A	B	C		
S3-S4 English Bridging Course	To help students adapt to the new English senior curriculum.	80% of the participating students agree that this scheme helps them understand the new English curriculum and enhance their confidence in learning.	Questionnaire	7/2019- 8/2019	20	20	8	\$20,000.00	External tutors
Arts Friday	To improve students' self-image, different Arts trainings are provided for students, including Vocal, String Orchestra, Drama, Handbell, Arts and Chinese Orchestra.	Participating students agree that the activity arouses their interests in Arts and fosters the whole person development.	Attendance, Questionnaire	10/2018-7/2019	50	150	50	\$30,000.00	External tutors

Global Classroom	To broaden students' horizons and improve students' social skills and interpersonal relationships	80% of the students agree that the activity is effective.	Questionnaire and observation	10/2018 – 7/2019	10	40	5	\$70,000.00	
Mathematics and Science Preparatory Class	To improve students' performance in Science and Mathematics and to increase their confidence in learning.	50% of participating students get improvements in Mathematics and Science examination.	Students' performance and teachers' observation	9/2018 – 6/2019	10	10	10	\$4,000.00	ELCHK Tin Shui Wai Integrated Youth Service Centre
Student Leaders Training Camp (Discipline and Counseling Committee)	To train student leaders and to enhance their confidence and organizational skills.	80% of participating students agree that the camp is effective.	Questionnaire	9/2018 – 6/2019	30	40	20	\$10,000.00	/

S1-S4 Cornell Note Processing Skill Workshop	To improve students' note processing skills.	80% of participating students agree that the workshop is effective	Questionnaire	9/2018	15	45		\$8,200.00	External Tutors
Leaders Training Camp (Interact Club and Student Union)	To train student leaders and to improve their confidence and organizational skill.	80% of participating students agree that the camp is effective.	Questionnaire	9/2018 – 6/2019	5	15	5	\$20,000.00	/
Basketball Elite Training	To improve students' performance in basketball and to train elite basketball players.	80% of participating students agree that the training is effective.	Questionnaire	9/2018 – 6/2019	5	10	5	\$2,000.00	/
Life-wide Learning Activity	Through cross-subjects activities and camping activities, students could broaden their horizons.	80% of participating students agree that the activity is effective.	Questionnaire	11/2018	50	100	30	\$20,000.00	/
Post-Exam Activity	Through cross-subjects activities and	80% of participating students agree that the activity is	Questionnaire	6/2019-7/2019	50	100	30	\$10,000.00	/

	camping activities, students could broaden their horizons.	effective.							
Youth Summer Training Camp (Evangelical Lutheran Church, Arts & Muisic)	Through the leadership training and camping, students could broaden their horizons and enhance their leadership skill.	80% of participating students agree that the training is effective.	Questionnaire	7/2019	10	10	5	\$4,000.00	/
Afterschool learning activity ( Voluntary Training, Arts & Cultural, Communicati on Skills and Learning Skills Workshops	To provide financial assistance to students for joining different afterschool learning schemes.	80% of the students concerned agree that the scheme could arouse their interests in learning.	Questionnaire	9/2018 – 6/2019	50	50	0	\$3,800.00	/
No. of Activities: 11				@No. of Students	305	590	168		
					** Total no. of students : 1063				

Remarks: Number of students who would benefit from this scheme: 1063 (including: A. Number of students on CSSA: 70 B. No. of full-grant students on the Student Financial Assistance Scheme: 200 C. Number of discretion-based students: 150 (school offers discretion for no more than 25% of students in need ), 2017-2018 Budget : \$202,200.00.

\* Name of Activity : Remedial class, Learning skill training , Language skills training, School visit, Outdoor activity, Workshop on boosting students' confidence, Voluntary work, Adventure training, Interpersonal skills training

@No. of students: The total number of the students who would benefit from this scheme.

\*\* Total no. of students: (A)+(B)+(C)

# Eligible students: CSSA students, full-grant students (school offers discretion for no more than 10% of students in need)

**IT Grant for eLearning in Schools**

**One-off Information Technology Grant for e-Learning in Schools (2018 – 19)**

Aims:

- To enhance support for schools in the practice of e-learning
- To facilitate students' personalized learning within and beyond school campus

Budget: \$180,900.00

Grant expiry date: 31 August 2019

Plan:

Device	Number	Amount	Purpose
Tablet Device	8	\$30,000.00	To promote BYOD, tablet device can enable students to learn through the use of e-learning.
Notebook computer	30	\$150,900.00	Notebook computer is more suitable for students to learn coding / programming.

## Secondary School for the promotion of STEM

Aim:

- offer opportunities for students to integrate and apply STEM-related knowledge in different subjects such as Geography, ICT and Science, and skills through solving problems and creating innovative designs
- facilitate students to integrate and apply STEM-related knowledge and skills via the courses and learning experiences offered by GeoScience Laboratory Programmes
- improve the teaching and learning strategy and apply STEM-related knowledge in learning, and enhance student’s creativity, collaboration and problem-solving skills

Budget : \$200,000

Grant expiry date: 31<sup>st</sup> August, 2019

Domain	Programme	Items	Deliverables	Budget
<b>Technology</b>	<p><b>GeoScience Laboratory Programmes</b></p> <p>1) Stem Course for Junior Students            2) VR experience            3) GIS self-exploration            4) Aerial shooting course            5) Sandbox with 3D topography &amp; AR teaching and learning</p>	<p><b><u>Equipments:</u></b></p> <ul style="list-style-type: none"> <li>• LED projector</li> <li>• APPLE TV</li> <li>• 70” TV</li> <li>• Visualizer</li> <li>• Electric Screen</li> <li>• Computer system with Display Unit</li> <li>• Audio system</li> <li>• Cabling and networks installation</li> <li>• VR boxes x 40</li> <li>• Smartphones x 40</li> <li>• Aerial shooting drones x 7</li> </ul>	<ul style="list-style-type: none"> <li>- Students’ reflection and achievement</li> <li>- Teachers’ observation and feedback</li> </ul>	\$200,000.00

### Promotion of Chinese History & Culture

Subsidy on the Promotion of Chinese History and Culture

Budget : \$146,600.00

Grant Expiry Date : 31 August 2020

Domain	Activities	Proportion
To develop and purchase e-learning system and teaching and learning resources.	~~Purchase the Chinese History AR platform (programme and software)	30% ( 45,000 )
To encourage teachers to visit Mainland and participate in Chinese History exchange activities		10% ( 15,000 )
To organize school-based activities so as to strengthen the Chinese History and Culture Curriculum.	~~Organize Improvised Drama ~~Organize Booth Game ~~Participate in Cultural Heritage Workshop ~~ Participate in Cultural Heritage Exchange(local)	25% ( 37,500 )
To organize and support students to participate in inter-school activities/competitions that are related to Chinese History and Culture	~~ Participate in Mainland Exchange Programme ~~ Participate in Inter-school Activities ~~ Participate in In-school and External Competitions	35% ( 52,500 )



**姊妹學校交流計劃書**  
**2018 / 2019 學年**

學校名稱：	基督教香港信義會元朗信義中學		
學校類別：	*小學 / *中學 / *特殊學校 (*請刪去不適用者)	負責老師：	林官麟主任

擬於本學年與以下內地姊妹學校進行交流活動：	
1.	浙江省平湖市東湖中學
2.	
3.	
4.	
5.	

本校擬舉辦的姊妹學校活動所涵蓋層面及有關資料如下：

(請在適當的方格內填上✓號(可選多項)及/或在「其他」欄填寫有關資料)

甲. 管理層面 (\*擬舉辦 / \*不擬舉辦) (\*請刪去不適用者)

交流項目			預期目標		
編號	☑	描述	編號	☑	描述
A1	☑	探訪/考察	B1	☑	增進對內地的認識和了解
A2	☑	校政研討會/學校管理分享	B2	☑	增加對國家的歸屬感/國民身份的認同
A3	☑	會議/視像會議	B3	☑	交流良好管理經驗和心得/提升學校行政及管理的能力
A4	☑	與姊妹學校進行簽約儀式/商討交流計劃	B4	☑	擴闊學校網絡
A5	☐	其他(請註明)：	B5	☑	擴闊視野
			B6	☑	建立友誼/聯繫
			B7	☑	訂定交流計劃/活動詳情
			B8	☐	其他(請註明)：

乙. 教師層面 (\*擬舉辦 / \*不擬舉辦) (\*請刪去不適用者)

交流項目			預期目標		
編號	<input checked="" type="checkbox"/>	描述	編號	<input checked="" type="checkbox"/>	描述
D1	<input checked="" type="checkbox"/>	探訪/考察	E1	<input checked="" type="checkbox"/>	增進對內地的認識和了解
D2	<input checked="" type="checkbox"/>	觀課/評課	E2	<input checked="" type="checkbox"/>	增加對國家的歸屬感/國民身份的認同
D3	<input type="checkbox"/>	示範課/同題異構	E3	<input checked="" type="checkbox"/>	建立學習社群/推行教研
D4	<input checked="" type="checkbox"/>	遠程教室/視像交流/電子教學交流	E4	<input checked="" type="checkbox"/>	促進專業發展
D5	<input type="checkbox"/>	專題研討/工作坊/座談會	E5	<input checked="" type="checkbox"/>	提升教學成效
D6	<input type="checkbox"/>	專業發展日	E6	<input checked="" type="checkbox"/>	擴闊視野
D7	<input type="checkbox"/>	其他(請註明):	E7	<input checked="" type="checkbox"/>	建立友誼/聯繫
			E8	<input type="checkbox"/>	其他(請註明):

丙. 學生層面 (\*擬舉辦 / \*不擬舉辦) (\*請刪去不適用者)

交流項目			預期目標		
編號	<input checked="" type="checkbox"/>	描述	編號	<input checked="" type="checkbox"/>	描述
G1	<input checked="" type="checkbox"/>	探訪/考察	H1	<input checked="" type="checkbox"/>	增進對內地的認識和了解
G2	<input checked="" type="checkbox"/>	課堂體驗	H2	<input checked="" type="checkbox"/>	增加對國家的歸屬感/國民身份的認同
G3	<input type="checkbox"/>	生活體驗	H3	<input checked="" type="checkbox"/>	擴闊視野
G4	<input type="checkbox"/>	專題研習	H4	<input checked="" type="checkbox"/>	建立友誼
G5	<input checked="" type="checkbox"/>	遠程教室/視像交流/電子學習交流	H5	<input checked="" type="checkbox"/>	促進文化交流
G6	<input type="checkbox"/>	文化體藝交流	H6	<input checked="" type="checkbox"/>	增強語言/表達/溝通能力
G7	<input type="checkbox"/>	書信交流	H7	<input checked="" type="checkbox"/>	提升自理能力/促進個人成長
G8	<input type="checkbox"/>	其他(請註明):	H8	<input checked="" type="checkbox"/>	豐富學習經歷
			H9	<input type="checkbox"/>	其他(請註明):

丁. 家長層面 (\*擬舉辦 / \*不擬舉辦) (\*請刪去不適用者)

(註: 學校不可使用姊妹學校計劃津貼支付家長在交流活動的開支)

交流項目			預期目標		
編號	<input type="checkbox"/>	描述	編號	<input type="checkbox"/>	描述
J1	<input type="checkbox"/>	參觀學校	K1	<input type="checkbox"/>	增進對內地的認識和了解
J2	<input type="checkbox"/>	家長座談會	K2	<input type="checkbox"/>	增加對國家的歸屬感/國民身份的認同
J3	<input type="checkbox"/>	分享心得	K3	<input type="checkbox"/>	擴闊視野
J4	<input type="checkbox"/>	其他(請註明):	K4	<input type="checkbox"/>	加強家校合作
			K5	<input type="checkbox"/>	加強家長教育
			K6	<input type="checkbox"/>	交流良好家校合作經驗和心得
			K7	<input type="checkbox"/>	其他(請註明):

擬運用的監察/評估方法如下:

編號	<input type="checkbox"/>	監察/評估方法
M1	<input type="checkbox"/>	討論
M2	<input checked="" type="checkbox"/>	分享
M3	<input type="checkbox"/>	問卷調查
M4	<input type="checkbox"/>	面談/訪問
M5	<input type="checkbox"/>	會議
M6	<input checked="" type="checkbox"/>	觀察
M7	<input type="checkbox"/>	報告
M8	<input type="checkbox"/>	其他(請註明):

津貼用途及預算開支:

編號	<input type="checkbox"/>	交流項目	支出金額
N1	<input checked="" type="checkbox"/>	到訪內地姊妹學校作交流的費用	HK\$30,000
N2	<input checked="" type="checkbox"/>	在香港合辦姊妹學校交流活動的費用	HK\$3,000
N3	<input type="checkbox"/>	姊妹學校活動行政助理的薪金 (註:不可超過學年津貼額的20%)	HK\$
N4	<input type="checkbox"/>	視像交流設備及其他電腦設備的費用	HK\$
N5	<input type="checkbox"/>	交流物資費用	HK\$
N6	<input checked="" type="checkbox"/>	在香港進行交流活動時的茶點開支(註:不可超過學年津貼額的2%)	HK\$1,000
N7	<input type="checkbox"/>	老師的一次入出境簽證的費用(註:不可超過學年津貼額的1%)	HK\$
N8	<input type="checkbox"/>	其他(請註明):	HK\$
N9	<input checked="" type="checkbox"/>	學年預計總開支	HK\$34,000
N10	<input type="checkbox"/>	沒有任何開支	不適用