

**The ELCHK Yuen Long Lutheran
Secondary School**



**Annual School Plan
2022-2023**

School Mission

Our school is a Christian school founded by the Evangelical Lutheran Church of Hong Kong in 1959, which has been established for 64 years. We strive to provide students with holistic Christian education to develop their God given potential to the fullest extent, nurture them to become enthusiastic learners and responsible citizens so as to glorify God and benefit mankind. Our mission is as follows:

1. Bearing witness to Jesus Christ
 - (1) To build a Christian school with love and care, and nurture students with holistic Christian education so as to bear witness to Jesus Christ and to glorify God.
2. Offering quality education
 - (1) To create a quality learning environment.
 - (2) To build a bilingual and trilliterate language environment and develop students' multiple intelligences.
 - (3) To implement effective learning and arouse students' interest in learning.
 - (4) To create an atmosphere of caring and mutual respect, so as to promote the spirit of loving and helping one another, and to nurture correct values and attitudes.
 - (5) To cultivate students' sense of belonging to school and the community.
3. Nurturing new talents
 - (1) To foster students' enthusiasm for life and striving for excellence.
 - (2) To guide students to understand the importance of life-long learning and equip them with analytical, creative, critical thinking, information technology, problem-solving and self-learning skills.
 - (3) To cultivate students' open-mindedness and passion to a new phenomenon, a precise grasp of the new trends and the adaptability to changes.
 - (4) To teach students sophisticated interpersonal skills and to nurture them with life-long values so that they can be cooperative in communal life and become responsible citizens.

The ELCHK Yuen Long Lutheran Secondary School

Annual School Plan

2022-2023

Major Concern:

- 1. Cultivating the “Happydemic” Atmosphere and Fostering Talented, Virtuous and Blessed Lutheranians**
- 2. Implementing Globalized Pedagogical Approaches and Broadening Students’ International Perspectives**

Annual School Plan (2022-2023)

Theme : Excellence with Love

Major concern 1 : Cultivating the “Happydemic” Atmosphere and Fostering Talented, Virtuous and Blessed Lutheranians

Target 1 To deepen the overall planning and promotion of Values Education			
Strategies / Tasks	Success Criteria	Person-in-charge/ Committee	Resources required
1.1 A task force which is responsible for Values Education is formed to coordinate the planning and teaching of the six Lutheranians’ virtues and the ten priority values and attitudes proposed by the Education Bureau in different subject departments.	<ul style="list-style-type: none"> At the beginning of each academic year, the task force completed the coordinating work on the plan of each department. At the end of the academic year, it provided feedback on the evaluation report of each department. 	<ul style="list-style-type: none"> Value Education Task Force 	
1.2 Activities on the theme of relevant values are organized by each major committee. <ul style="list-style-type: none"> Counseling Committee: Empathy (Care for Others, Respect for Others), Optimism (Perseverance), Gratefulness Discipline Committee: Self-discipline (Law-abidingness, Responsibility, Commitment) Extra-curricular Activities Committee (Social Service): Empathy (Care for Others, Respect for Others), Gratefulness Moral and Education Committee and National Education Working Group: National Identity, Righteousness (Integrity, Respect for Others) Religion Committee: Faith 	<ul style="list-style-type: none"> 80% of teachers had a positive attitude towards the promotion of Values Education and believed that it facilitated students’ growth. Religion Committee, Extra-Curricular Activities Committee, Discipline Committee, Counseling Committee, Moral and Civic Education Committee and National Security Working Group evaluated the effectiveness of promoting relevant values and proposed concrete recommendations for improvements in annual report. 	<ul style="list-style-type: none"> Relevant Committees 	

Strategies / Tasks	Success Criteria	Person-in-charge/ Committee	Resources required
1.3 The elements of Values Education are infiltrated and related activities are organized by different subjects. <ul style="list-style-type: none"> ♦ English Department organizes relevant inter-house writing competitions. ♦ Chinese Department incorporates relevant values in writing tasks. ♦ Visual Arts Department arranges arts design activities with the theme of certain values. 	<ul style="list-style-type: none"> ♦ 80% of students believed that the promotion of Values Education by the school helped them understand values and grow. 	<ul style="list-style-type: none"> ♦ Relevant Heads of Departments 	
1.4 Parent talks are held and Values Education Home Letters of the “Taste of Life” series are written to foster Lutherans.	<ul style="list-style-type: none"> ♦ At least 2 parent talks related to Values Education were held every year, and 80% of the attending parents had a positive attitude towards the talks. ♦ At least 5 Values Education Home Letters of the “Taste of Life” series were written every year. 	<ul style="list-style-type: none"> ♦ Student Affairs Committee 	
Target 2 To strengthen the connection with other parts of school sponsoring body (churches, houses, schools) in the district			
Strategies / Tasks	Success Criteria	Person-in-charge/ Committee	Resources required
2.1 Cooperate with ELCHK Tin Yiu Life Lutheran Church to train Student Fellowship Members, and co-organize the S1 Blessing Ceremony, Inauguration of Student Leaders and Speech Day.	<ul style="list-style-type: none"> ♦ 80% of relevant personnel of the school sponsoring body and colleagues were satisfied with the arrangement and believed that it could facilitate the infiltration of the school sponsoring body’s relevant values. 	<ul style="list-style-type: none"> ♦ Religion Committee 	

Strategies / Tasks	Success Criteria	Person-in-charge/ Committee	Resources required
2.2 Invite the pastor from The Evangelical Lutheran Church of Hong Kong (ELCHK) to lead the retreat and use the core beliefs of the ELCHK to train up the teaching team.	<ul style="list-style-type: none"> ◆ Retreat was held. 80% of the participants believed that it could enhance their understanding of the core beliefs of the ELCHK. 	◆ Religion Committee	
2.3 Equip student leaders to plan service-learning activities through leadership training activities and community services led by the professional instructors from the Evangelical Lutheran Church Social Service - Hong Kong.	<ul style="list-style-type: none"> ◆ 80% of relevant personnel of the school sponsoring body and colleagues were satisfied with the arrangement and believed that it could facilitate student leaders to organize service-learning activities. ◆ Not less than 80% of the students concerned agreed that the formulation of Association of Social Service Leaders could enhance their leadership skills. 	◆ Extra-curricular Activities Committee	
2.4 Designate S2 as service year, with all students in S2 being involved in social services.	<ul style="list-style-type: none"> ◆ 80% of S2 students believed that the service year's activities helped them understand the meaning of service. ◆ Not less than 80% of the services were direct service. 	<ul style="list-style-type: none"> ◆ Extra-curricular Activities Committee ◆ Class Management Committee 	
2.5 Cooperate with ELCHK Lutheran Academy to organize the exchange programme.	<ul style="list-style-type: none"> ◆ 80% of the students had a positive attitude towards the measures and believed that the measures facilitated their learning and growth. 	◆ Academic Affairs Committee	

Strategies / Tasks	Success Criteria	Person-in-charge/ Committee	Resources required
2.6 Cooperate with ELCHK Lutheran School to promote voluntary teaching services in primary schools.	♦ 80% of the students had a positive attitude towards the measures and believed that the measures facilitated their learning and growth.	♦ Extra-curricular Activities Committee	
Target 3 To broaden and deepen the scope of career planning			
Strategies / Tasks	Success Criteria	Person-in-charge/ Committee	Resources required
3.1 Co-organize teacher-student exchange activities with sister schools in the Mainland.	♦ 20% of the teachers and 20% of the students participated in exchange activities. ♦ 80% of the teachers and students had a positive attitude towards the measures and believed that the measures helped them understand the country.	♦ National Security Education Working Group	
3.2 Strengthen teachers' and students' understanding and related experiences of the development of the Mainland (especially the Greater Bay Area).	♦ 2 events on the development of the Greater Bay Area were arranged every year. 80% of the teachers and students had a positive attitude towards the activities and believed that the activities helped them understand the development of the Greater Bay Area.	♦ National Security Education Working Group ♦ Citizenship and Social Development Department	
Target 4 To provide room for students to refresh themselves			
Strategies / Tasks	Success Criteria	Person-in-charge/ Committee	Resources required
4.1 Organise 6 Refreshing Days every school year. Allow classes, forms or clubs to run activities in the afternoon, where lessons are cancelled.	♦ 90% of class teachers believed that the afternoon activities on Refreshing Days could enhance students' affective and social performance.	♦ Student Affairs Committee ♦ Academic Affairs Committee ♦ Class Management Director ♦ Heads of Departments	

Strategies / Tasks	Success Criteria	Person-in-charge/ Committee	Resources required
4.2 Include only Chinese Language, English Language, Mathematics and Integrated Science in junior form uniform form tests. Other subjects can assign quizzes on other school days.	♦ 90% of students had positive feedback on the measures and believed that the measures facilitated their learning.	♦ Academic Affairs Committee	
4.3 Ease the burden of homework by limiting the number of assignments and quizzes per day: 4 for junior forms and 5 for senior forms.		♦ Academic Affairs Committee	
4.4 Adjust teaching strategies in junior forms so as to align with the principle of easing the burden of homework and assessments.	♦ At the beginning of each academic year, each department put forward proposals to optimise the policy based on its effectiveness.	♦ Heads of Departments	
Target 5 To cultivate a Positive Campus Culture			
Strategies / Tasks	Success Criteria	Person-in-charge/ Committee	Resources required
5.1 Organize Thanksgiving Day and allow different stakeholders to participate.	♦ 90% of participants had positive feedback on Thanksgiving Day and believed that it facilitated their growth.	♦ Class Management Director	
5.2 Encourage teachers to show appreciation towards students on eClass.	♦ 90% of teachers showed appreciation towards students on eClass.	♦ Student Affairs Committee	
5.3 Promote a positive class ethos and encourage self-appreciation and peer-appreciation.	♦ 80% of students had positive feedback on “Happydemic” assembly and believed that it facilitated their growth.	♦ Student Affairs Committee	

Strategies / Tasks	Success Criteria	Person-in-charge/ Committee	Resources required
5.4 Arrange talks in assembly with “Happydemic” as the theme.	♦ 80% of students had positive feedback on the positive class ethos and knew how to appreciate themselves and others.	Counselling Committee	
5.5 Students write a Home Letter to show their appreciation for their parents.	♦ 90% of students finished writing and sending their Home Letters to parents.	♦ Counselling Committee	
Target 6: To cultivate “Happydemic” atmosphere among teachers			
Strategies / Tasks	Success Criteria	Person-in-charge/ Committee	Resources required
6.1 Joyful Thursday and Friday are set up for teachers and staff.	♦ Reviews of teacher-related policies of “Happydemic” were finished and suggestions were put forward accordingly by the Staff Development and Wellness Committee. ♦ 80% of the departments and committees implemented the Adjustment Mechanism. ♦ 90% of teachers and staff had positive feedback on school’s awareness of well-being.	♦ Staff Development and Wellness Committee ♦ Principal, Vice Principals, Assistant Principals	
6.2 Subject departments and committees introduce the Adjustment Mechanism and adjust the workload based on the plan in 2018-2019.		♦ Principal, Vice-principals, Assistant Principals	
6.3 Staff Development and Wellness Committee and Recreation Club review and optimise teacher-related policies of “Happydemic”.		♦ Staff Development and Wellness Committee	
6.4 Well-being is added to teachers’ and staff’s year-end evaluation and job meetings.		♦ Principal, Vice-principals, Assistant Principals	

Well-being: Spiritual, Physical, Intellectual, Relational and Emotional

Major Concern 2: Implementing Globalized Pedagogical Approaches and Broadening Students' International Perspectives

Target 1 To deepen the culture of lesson studies			
Strategies / Tasks	Success Criteria	Person-in-charge/ Committee	Resources required
1.1 Each subject panel continues to conduct lesson studies focusing on active learning.	<ul style="list-style-type: none"> ◆ All colleagues completed the professional lesson study and Principal lesson observation in the 2-year cycle. ◆ 90% of the colleagues believed that the measures were effective in enhancing the professionalism and effectiveness of teaching. ◆ 90% of the colleagues believed that the measures were effective in enhancing the culture of lesson study. 	<ul style="list-style-type: none"> ◆ Academic and Curriculum Development Committee ◆ Staff Development and Wellness Committee ◆ Principal, Heads of Departments, KLA coordinators 	
1.2 Professional Lesson Observation Team, led by KLA coordinators, is set up to strengthen professional exchanges and facilitate follow-ups of effective cross-curriculum lessons among teachers.		<ul style="list-style-type: none"> ◆ Academic and Curriculum Development Committee ◆ Principal, Heads of Departments, KLA coordinators 	
1.3 A Staff Development Day is arranged for teachers to share the analysis of the subject-based Student Feedback Questionnaire and the results of the optimisation.		<ul style="list-style-type: none"> ◆ Staff Development and Wellness Committee 	
1.4 Lesson observations done by the Principal and newly-employed teachers' lesson observations done by the Heads of Departments are completed in the three steps of "explanation, observation and evaluation" in order to address the delivery of difficult teaching points and strengthen professional growth.		<ul style="list-style-type: none"> ◆ Principal, Heads of Departments, KLA coordinator(s) 	

Target 2 To increase students' learning flexibility and adopt the Blended Learning Model			
Strategies / Tasks	Success Criteria	Person-in-charge/ Committee	Resources required
2.1 Adopt online learning in the forms of tutorial and individual or small group pull-out session.	<ul style="list-style-type: none"> ◆ 90% of the students involved believed that the measures facilitated their learning. 	<ul style="list-style-type: none"> ◆ English Environment Committee ◆ International Cultural Exchange Committee ◆ Heads of Departments 	<ul style="list-style-type: none"> ◆ Disburse approximately \$300,000 to support the after-school online oral practice programme.
2.2 Promote the use of online assessment on weekdays.	<ul style="list-style-type: none"> ◆ 100% of the subjects arranged online assessments in senior form. 	<ul style="list-style-type: none"> ◆ Relevant Heads of Departments 	
2.3 Launch the after-school online oral practice programme, with external English, Japanese, German and Korean tutors.	<ul style="list-style-type: none"> ◆ At least 50 students participated in the online English oral practice programme with external English tutors every year. ◆ At least 50 students participated in the online oral practice programme with external Japanese, German and Korean tutors every year. 	<ul style="list-style-type: none"> ◆ International Cultural Exchange Committee 	

Target 3 To introduce a diversified assessment model			
Strategies / Tasks	Success Criteria	Person-in-charge/ Committee	Resources required
3.1 Each subject panel introduces a diversified assignment mode (e.g. non-writing mode and experiential mode).	♦ 90% of students had a positive attitude towards the measures and believed that the measures facilitated their learning. ♦ Each subject panel implemented the relevant measure. ♦ 90% of students agreed that diversified assignment mode could improve their learning effectiveness.	♦ Academic and Curriculum Development Committee ♦ Heads of Departments	
3.2 Junior form students are allowed to choose an assignment submission method according to their strengths.		♦ Academic and Curriculum Development Committee	
3.3 Junior and senior forms' percentages of examination in the overall results are lowered to 30% and 40% respectively.		♦ Academic and Curriculum Development Committee	
Target 4: To enhance the STEM atmosphere			
Strategies / Tasks	Success Criteria	Person-in-charge/ Committee	Resources required
4.1 Set up a STEM Development Working Group and assign STEM Development Director to assist the promotion of STEM development.	♦ 90% of colleagues agreed that the relevant measure could enhance the STEM atmosphere in school.	♦ Academic and Curriculum Development Committee ♦ STEM Development Working Group ♦ Science Panels ♦ Relevant Heads of Departments	
4.2 Introduce VR/AR technology in the teaching of each subject.	♦ 90% of colleagues were satisfied with VR/AR being the teaching support.	♦ Academic and Curriculum Development Committee ♦ Heads of Departments	
4.3 Organize STEM Expo.	♦ STEM Expo was organized in June. ♦ 90% of participating students had a positive attitude towards the STEM Expo.	♦ STEM Development Working Group	

Strategies / Tasks	Success Criteria	Person-in-charge/ Committee	Resources required
4.4 Promote programming as a fourth language and optimize the curriculum and after-school activities of programming and artificial intelligence in junior forms.	♦ The curriculum of Computer Literacy in junior forms was reviewed and refined in 2023.	♦ Head of Information & Technology Department	
4.5 Set up a team of STEM student leaders.	♦ 90% of students had a positive attitude towards the measures and believed that the measure facilitated their learning.	♦ STEM Development Working Group	
Target 5 To strengthen the practice of talent search in Gifted Development Programme			
Strategies / Tasks	Success Criteria	Person-in-charge/ Committee	Resources required
5.1 Encourage more students to participate in off-campus programmes, competitions, courses or talks for the gifted.	♦ Each subject panel held at least 4 courses/ competitions/ external courses/ talks for the gifted to join in junior and senior forms. ♦ 90% of students had a positive attitude towards the measures and believed that the measure facilitated their learning.	♦ Gifted Education Director ♦ Heads of Departments	
5.2 Set up the system of talent pool.	♦ Each subject panel nominated junior forms and senior forms students to enter the talent pool. ♦ 90% of colleagues agreed that the measure facilitated teachers to nurture talented students.	♦ Gifted Education Director ♦ Heads of Departments	

Target 6 To strengthen global interactions and optimize the arrangements of studying abroad			
Strategies / Tasks	Success Criteria	Person-in-charge/ Committee	Resources required
6.1 Organize on-site and online real-time overseas exchange sessions to engage more students.	<ul style="list-style-type: none"> ◆ At least 4 on-site/ online live overseas exchange sessions were organized, with a minimum of 100 student attendances. ◆ At least 2 courses/ exchange activities were co-organized with sister schools overseas. 	<ul style="list-style-type: none"> ◆ Career Guidance Committee ◆ International Cultural Exchange Committee ◆ National Security Education Working Group 	
6.2 Co-organize courses and exchange activities with sister schools overseas.	<ul style="list-style-type: none"> ◆ The number of student attendances participating in online courses provided by overseas universities in senior form was not less than 50. 	<ul style="list-style-type: none"> ◆ Career Guidance Committee ◆ International Cultural Exchange Committee 	
6.3 Encourage students to take online courses provided by overseas universities.	<ul style="list-style-type: none"> ◆ At least 1 talk on overseas studies was organized. ◆ 80% of participating parents were satisfied with the arrangement and believed that it helped to enhance their understanding of overseas studies. 	<ul style="list-style-type: none"> ◆ Career Guidance Committee ◆ National Security Education Working Group 	
6.4 Organize talks on overseas studies and enhance the related support.	<ul style="list-style-type: none"> ◆ 90% of colleagues were satisfied with the support. 	<ul style="list-style-type: none"> ◆ Career Guidance Committee ◆ National Security Education Working Group 	
6.5 Encourage more students to enroll in foreign language courses and obtain accredited qualifications.	<ul style="list-style-type: none"> ◆ 90% of students had a positive attitude towards the measures and believed that the measures facilitated their learning and growth. 	<ul style="list-style-type: none"> ◆ International Cultural Exchange Committee 	

Financial Plan 2022-2023

2022-2023 Capacity Enhancement Grant

Aspect of Learning/ Department	Objectives	Plan	Estimated Expenses
Education	2,4	To employ 3 administrative assistants to support students' personal growth and administrative duties of the school.	\$654,502.00
		Total:	\$654,502.00

2022-2023 Teacher Relief Grant

Aspect of Learning/ Department	Objectives	Plan	Estimated Expenses
1. Chinese Language	1,3,4	To employ experienced tutors who are responsible for S5-S6 remedial classes, oral practices and poems/fictions writing classes.	\$34,500.00
2. English Language	1,3,4	To employ experienced tutors who are responsible for S4 oral summer intensive classes, S2-S3 elite classes, S4 summer intensive classes and S5-S6 level-up classes.	\$38,500.00
3. Mathematics	3,4	To employ tutors who are responsible for elite classes, S5-S6 level-up classes and remedial classes.	\$40,000.00
4. LS	3,4	To employ tutors who are responsible for elite classes.	\$9,000.00
5. BAFS	3,4	To employ tutors who are responsible for S6 remedial classes.	\$5,000.00
6. Economics	3,4	To employ tutors who are responsible for S6 remedial classes.	\$5,000.00
7. Geography	3,4	To employ tutors who are responsible for S6 level-up classes.	\$10,000.00
8. All Departments	3,4	To employ supply teachers when needed.	\$137,718.00
		Total:	\$279,718.00

Objectives:

1. Enhancing students' language proficiency.
2. Assisting in curriculum development, including SBA and integration of information technology in teaching.
3. Improving students' problem-solving skills and higher-order thinking.
4. Coping with the diverse and special learning needs of students.

2022-2023 Composite Information Technology Grant

Plan	Expected Results	Estimated Expenses
1. Internet Service	To facilitate eLearning in school, 1000M internet service is purchased.	\$20,000.00
2. WIFI Service	To facilitate the teaching and learning under the Blended Learning Approach, WIFI connection is provided in classrooms, special rooms and the library. The routing and firewall protection are also provided.	\$140,000.00
3. IT Supporting Staff	To facilitate the teaching and learning, IT supporting staff are employed to maintain the operation and security of computer system and school network.	\$300,000.00
4. IT Equipment & IT-related Consumables	To improve the teaching and learning effectiveness, the school purchases different software and equipment. Part of the budget will be reserved for maintenance and consumables.	\$105,906.00
	Total:	\$565,906.00

2022-2023 Learning Support Grant

Surplus of 2021-2022: \$69,438.38

Grant received in 2022-2023: \$557,460.00 (Estimated)

Total Grant for 2022-2023: \$626,898.38 (Estimated)

Domain	Major Concern	Proposed plan	Expected outcomes	Proposed schedule	Estimated Expenses	Assessment criteria	Assessment method	Person-in-charge
1. Inclusive Activities	<ul style="list-style-type: none"> To enhance the school's inclusive climate. 	Purchase professional school-based services to organize talks or activities.	<ul style="list-style-type: none"> To enhance the school's inclusive climate. To provide professional assistance for SEN students. 	9/2022 - 8/2023	Activity Fee \$1,000.00	80% of the participating students agreed that the school's inclusive atmosphere was enhanced.	Questionnaire	Ms. OY Lin, Ms. TY Chan
2. Recruitment of Student Counsellor	<ul style="list-style-type: none"> To support the arrangement of Student Support Programmes. To strengthen students' ability in handling academic difficulties. 	Support SEN students and organize support groups and activities.			Annual Salary \$252,000.00	Student Counsellor performed satisfactorily.	Regular Review and Year-end Appraisal	
3. Recruitment of Part-Time School-based Clinical Psychologist	<ul style="list-style-type: none"> To provide emotional support and counselling services to students with emotional needs. 	Purchase professional school-based clinical psychology services (30 sessions per year, allocated according to individual needs).			Service Fee \$136,800.00	Clinical Psychologist performed satisfactorily.	Clinical Psychologist's Professional Assessment	

Domain	Major Concern	Proposed plan	Expected outcomes	Proposed schedule	Estimated Expenses	Assessment criteria	Assessment method	Person-in-charge
4. Purchase of Learning Resources and Equipment	<ul style="list-style-type: none">To enhance the effectiveness of activities.	/	<ul style="list-style-type: none">To enhance the school's inclusive climate.To provide professional assistance for SEN students.	9/2022 - 8/2023	Activity Fee \$1,500.00	All activities concerned were successfully held with satisfactory results.	Observation and Questionnaire	Ms. OY Lin, Ms. TY Chan
5. Developmental Groups	<ul style="list-style-type: none">To enhance students' social skills.	Invite students with individual needs to attend the activities (including group activities and adventure-based counselling).			Service Fee \$20,241.00	80% of the students concerned made improvements in their social skills and social relationships.		
6. Students' Learning Support	<ul style="list-style-type: none">To design tailor-made educational plans for students with individual needs.To assist teachers in implementing effective teaching strategy.				Service Fee \$20,000.00			
7. Parents' Support	<ul style="list-style-type: none">To provide emotional support and counselling services to parents in need.				Invite parents with individual needs to attend the workshops and counselling services.			
Total:					\$471,541.00			

2022-2023 School-based After-school Learning and Support Programme (School-based Grant)

- A. The estimated number of students (count by heads) benefited under this programme is 245 (including A. 45 CSSA recipients, B. 140 SFAS full-grant recipients and C. 60 under school's discretionary quota).
- B. Surplus of 2021-2022: \$117,767.20 Grant received in 2022-2023: \$147,000.00 Total Grant for 2022-2023: \$264,767.20
- C. Information on Activities to be subsidized/complemented by the Grant.

Activity Name / Category	Objective	Success Criteria (e.g. students' performance)	Assessment Method (e.g. Quiz, Questionnaire)	Date of Activity	Expected number of students would be benefited			Estimated Expenses	Service Provider / Co-organizer (If applicable)
					A	B	C		
1. Global Classroom	<ul style="list-style-type: none"> To broaden students' horizons. To improve students' social skills and interpersonal relationships. 	80% of the participating students agreed that the activity was effective.	Questionnaire and Observation	10/2022 - 8/2023	20	30	10	\$70,000.00	/
2. Mathematics and Science Preparatory Classes	<ul style="list-style-type: none"> To improve students' performance in Science and Mathematics. To increase their confidence in learning. 	50% of the participating students made improvements in Mathematics and Science examinations.	Students' Performance and Teachers' Observation	9/2022 - 7/2023	10	10	10	\$4,000.00	ELCHK Tin Shui Wai Integrated Youth Service Centre
3. Leadership Programme	<ul style="list-style-type: none"> To train student leaders. To enhance students' confidence and organizational skills. 	80% of the participating students agreed that the programme was effective.	Questionnaire	9/2022 - 8/2023	10	20	20	\$20,000.00	/
4. Life-wide Learning Activities	<ul style="list-style-type: none"> To broaden students' horizons. 	80% of the participating students agreed that the activities were effective.	Questionnaire	9/2022 - 8/2023	60	165	70	\$20,000.00	/

Activity Name / Category	Objective	Success Criteria (e.g. students' performance)	Assessment Method (e.g. Quiz, Questionnaire)	Date of Activity	Expected number of students would be benefited			Estimated Expenses	Service Provider / Co-organizer (If applicable)
					A	B	C		
5. Post-examination Activities	<ul style="list-style-type: none"> To broaden students' horizons. 	80% of the participating students agreed that the activities were effective.	Questionnaire	7/2023	50	100	30	\$10,000.00	/
6. Summer Leadership Training	<ul style="list-style-type: none"> To broaden students' horizons and enhance their leadership skills. 	80% of the participating students agreed that the training was effective.	Questionnaire	7/2023	10	10	5	\$3,000.00	/
7. After-school Learning Activities (Voluntary Training, Arts & Culture Activities, Learning Skills Workshops)	<ul style="list-style-type: none"> To provide fair opportunities for all students to join learning activities. 	80% of the students concerned agreed that the scheme could arouse their interests in learning.	Questionnaire	9/2022 - 6/2023	50	50	0	\$20,000.00	/
@No. of Man-times:					210	385	145	Total: \$147,000.00	

Note:

* Types of activities are categorized as follows: tutorial service, learning skill training, languages training, visits, art /culture activities, sports, self-confidence development, voluntary service, adventure activities, leadership training, and communication skills training courses.

@ Man-times: refers to the aggregate no. of benefitted students participating in each activity listed above.

**Total no. of man-times: the aggregate of man-times (A) + (B) + (C).

Eligible students: students in receipt of CSSA (A), SFAS full grant (B) and disadvantaged students identified by the school under the discretionary quota (not more than 25%) (C) .

2022-2023 Diversity Learning Grant for New Senior Secondary Students

Surplus of 2021-2022: \$69,815.76

Grant received in 2022-2023: \$105,000.00

Total Grant for 2022-2023: \$174,815.76

	Plan	Estimated Expenses
1.	Global Classroom and Foreign Language Classes	\$50,000.00
2.	Talent Pool - Walk With Scholars Programme, Off-school Support Programmes (such as The University of Hong Kong Academy for the Talented and Enhancement Programmes offered by External Organizations)	\$20,000.00
3.	Gifted Education (STEM Programme)	\$20,000.00
Total:		\$90,000.00

2022-2023 DLG – Other Programme: Gifted Education

Domain	Programme	Objective	Target (No./level/selection)	Duration / Start Date	Assessment Method	Committee-in-charge	Estimated Expenses
Student Leadership	Global Classroom and Foreign Language Classes	<ul style="list-style-type: none"> To broaden students' horizons. To increase students' language competence. To improve students' leadership skills. 	<ul style="list-style-type: none"> 40 students from S4 to S5 With satisfactory performance in interviews. 	<ul style="list-style-type: none"> UK Study Tour (14 days) Foreign Language Classes 	Student Reflection and Group Project Report	<ul style="list-style-type: none"> International Cultural Exchange Committee 	\$50,000.00
Arts and Science Subjects	Gifted Education <ul style="list-style-type: none"> Walk With Scholars Programme Off-school Support Programmes 	<ul style="list-style-type: none"> To explore students' potential in different academic areas by providing a platform for them to interact with and seek advice from the remarkable scholars. 	<ul style="list-style-type: none"> 20 students from S4 to S5 Nominated by Academic Affairs Committee and Student Affairs Committee 	<ul style="list-style-type: none"> 10/2022-8/2023 	Student Reflection	<ul style="list-style-type: none"> Gifted Education Committee 	\$20,000.00
Cross KLA	Gifted Education <ul style="list-style-type: none"> STEM Programme 	<ul style="list-style-type: none"> To develop students' potential and interests in STEM To improve students' critical thinking skills, communication skills, problem-solving skills and creativity. 	<ul style="list-style-type: none"> 20 students from S4 to S6 Nominated by Academic Affairs Committee and Science Department 	<ul style="list-style-type: none"> 10/2022-8/2023 	Student Reflection	<ul style="list-style-type: none"> Academic Affairs Committee STEM Development Group 	\$20,000.00
Total:							\$90,000.00

2022 - 2023 姊妹學校交流計劃書

負責老師：	呂君豪主任
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擬於本學年與以下內地姊妹學校進行交流活動：	
1.	浙江省平湖市東湖中學
2.	華南師範大學附屬外國語學校

本校擬舉辦的姊妹學校活動所涵蓋層面及有關資料如下：

(請在適當的方格內填上✓號(可選多項)及/或在「其他」欄填寫有關資料)

甲. 管理層面 (*擬舉辦 / *不擬舉辦) (*請刪去不適用者)

交流項目			預期目標		
編號	☑	描述	編號	☑	描述
A1	<input type="checkbox"/>	探訪/考察	B1	<input type="checkbox"/>	增進對內地的認識和了解
A2	<input type="checkbox"/>	校政研討會/學校管理分享	B2	<input type="checkbox"/>	增加對國家的歸屬感/國民身份的認同
A3	<input type="checkbox"/>	會議/視像會議	B3	<input type="checkbox"/>	交流良好管理經驗和心得/提升學校行政及管理的能力
A4	<input type="checkbox"/>	與姊妹學校進行簽約儀式/商討交流計劃	B4	<input type="checkbox"/>	擴闊學校網絡
A5	<input type="checkbox"/>	其他(請註明):	B5	<input type="checkbox"/>	擴闊視野
			B6	<input type="checkbox"/>	建立友誼/聯繫
			B7	<input type="checkbox"/>	訂定交流計劃/活動詳情
			B8	<input type="checkbox"/>	其他(請註明):

乙. 教師層面 (*擬舉辦 / *不擬舉辦) (*請刪去不適用者)

交流項目			預期目標		
編號	☑	描述	編號	☑	描述
D1	<input checked="" type="checkbox"/>	探訪/考察	E1	<input checked="" type="checkbox"/>	增進對內地的認識和了解
D2	<input type="checkbox"/>	觀課/評課	E2	<input checked="" type="checkbox"/>	增加對國家的歸屬感/國民身份的認同
D3	<input type="checkbox"/>	示範課/同題異構	E3	<input type="checkbox"/>	建立學習社群/推行教研
D4	<input checked="" type="checkbox"/>	遠程教室/視像交流/電子教學交流	E4	<input checked="" type="checkbox"/>	促進專業發展
D5	<input checked="" type="checkbox"/>	專題研討/工作坊/座談會	E5	<input checked="" type="checkbox"/>	提升教學成效
D6	<input type="checkbox"/>	專業發展日	E6	<input type="checkbox"/>	擴闊視野
D7	<input type="checkbox"/>	其他(請註明):	E7	<input checked="" type="checkbox"/>	建立友誼/聯繫
			E8	<input type="checkbox"/>	其他(請註明):

丙. 學生層面 (*擬舉辦 / *不擬舉辦) (*請刪去不適用者)

交流項目			預期目標		
編號	<input checked="" type="checkbox"/>	描述	編號	<input checked="" type="checkbox"/>	描述
G1	<input checked="" type="checkbox"/>	探訪/考察	H1	<input checked="" type="checkbox"/>	增進對內地的認識和了解
G2	<input checked="" type="checkbox"/>	課堂體驗	H2	<input checked="" type="checkbox"/>	增加對國家的歸屬感/國民身份的認同
G3	<input checked="" type="checkbox"/>	生活體驗	H3	<input checked="" type="checkbox"/>	擴闊視野
G4	<input type="checkbox"/>	專題研習	H4	<input checked="" type="checkbox"/>	建立友誼
G5	<input checked="" type="checkbox"/>	遠程教室/視像交流/電子學習交流	H5	<input checked="" type="checkbox"/>	促進文化交流
G6	<input checked="" type="checkbox"/>	文化體藝交流	H6	<input checked="" type="checkbox"/>	增強語言/表達/溝通能力
G7	<input type="checkbox"/>	書信交流	H7	<input checked="" type="checkbox"/>	提升自理能力/促進個人成長
G8	<input type="checkbox"/>	其他(請註明):	H8	<input checked="" type="checkbox"/>	豐富學習經歷
			H9	<input type="checkbox"/>	其他(請註明):

丁. 家長層面 (*擬舉辦 / *不擬舉辦) (*請刪去不適用者)

(註:學校不可使用姊妹學校計劃津貼支付家長在交流活動的開支)

交流項目			預期目標		
編號	<input checked="" type="checkbox"/>	描述	編號	<input checked="" type="checkbox"/>	描述
J1	<input type="checkbox"/>	參觀學校	K1	<input type="checkbox"/>	增進對內地的認識和了解
J2	<input type="checkbox"/>	家長座談會	K2	<input type="checkbox"/>	增加對國家的歸屬感/國民身份的認同
J3	<input type="checkbox"/>	分享心得	K3	<input type="checkbox"/>	擴闊視野
J4	<input type="checkbox"/>	其他(請註明):	K4	<input type="checkbox"/>	加強家校合作
			K5	<input type="checkbox"/>	加強家長教育
			K6	<input type="checkbox"/>	交流良好家校合作經驗和心得
			K7	<input type="checkbox"/>	其他(請註明):

擬運用的監察/評估方法如下:

編號	<input checked="" type="checkbox"/>	監察/評估方法
M1	<input type="checkbox"/>	討論
M2	<input checked="" type="checkbox"/>	分享
M3	<input type="checkbox"/>	問卷調查
M4	<input type="checkbox"/>	面談/訪問
M5	<input type="checkbox"/>	會議
M6	<input checked="" type="checkbox"/>	觀察
M7	<input type="checkbox"/>	報告
M8	<input type="checkbox"/>	其他(請註明):

津貼用途及預算開支：			
編號	<input checked="" type="checkbox"/>	交流項目	支出金額
N1	<input checked="" type="checkbox"/>	到訪內地姊妹學校作交流的費用	\$ 100,000.00
N2	<input checked="" type="checkbox"/>	在香港合辦姊妹學校交流活動的費用	\$ 40,000.00
N3	<input type="checkbox"/>	姊妹學校活動行政助理的薪金 (註: 不可超過學年津貼額的 20%)	/
N4	<input type="checkbox"/>	視像交流設備及其他電腦設備的費用	/
N5	<input type="checkbox"/>	交流物資費用	/
N6	<input type="checkbox"/>	在香港進行交流活動時的茶點開支(註: 不可超過學年津貼額的 2%)	/
N7	<input type="checkbox"/>	老師的一次入出境簽證的費用(註: 不可超過學年津貼額的 1%)	/
N8	<input type="checkbox"/>	其他(請註明):	/
N9	<input checked="" type="checkbox"/>	學年預計總開支	\$ 140,000.00
N10	<input type="checkbox"/>	沒有任何開支	/

2022-2023 Promotion of Reading Grant

Objectives:

To enrich the reading atmosphere in school and develop students' reading habits.

Surplus of 2021-2022: \$62,948.79

Grant received in 2022-2023: \$74,646.00

Total Grant in 2022-2023: \$137,594.79

	Item	Estimated Expenses
1.	Purchase of Books	\$73,326.00
	(<input checked="" type="checkbox"/>) Printed books	
	(<input checked="" type="checkbox"/>) e-Books	
2.	Web-based Reading Schemes	/
	(<input type="checkbox"/>) eRead Scheme	
3.	Reading Activities	/
	(<input type="checkbox"/>) Hiring writers, professional storytellers, etc. to conduct talks	
	(<input type="checkbox"/>) Hire of service from external service providers to organise learning activities related to the promotion of reading	
	(<input type="checkbox"/>) Paying the application fees for students to participate in reading activities and competitions	
	(<input type="checkbox"/>) Subsidising students to participate in or apply for fee-charging reading related activities or courses	
4.	Others: _____	/

**2022-2023 Life-wide Learning Grant
Plan on the Use of the Grant**

Surplus of 2021-2022: \$1,086,324.07 Grant received in 2022-2023: \$1,455,555.00

Total Grant for 2022-2023: \$2,541,879.07

Category 1: To organise / participate in life-wide learning activities

No.	Activity Name	Proposed Date	Target Students		Estimated Expenses	Estimated Expenses per Person
			Level	Estimated Number of Participants		
1.1	Local Activities: To organise life-wide learning activities in different KLAs / cross-KLA / curriculum areas to enhance learning effectiveness, or to organise diversified life-wide learning activities to cater for students' interests and abilities for stretching students' potential and nurturing in students positive values and attitudes					
1.	Science, Art and Language Enrichment Programme (SALep)	9/2022 - 6/2023	S1-S2	327	\$270,000.00	\$825.69
2.	S1 Note-Processing Workshops	9/2022	S1	165	\$6,500.00	\$39.39
3.	Afterschool Language Course for Senior Form Students (Japanese/Korean/German) and International Elite English Training Courses	10/2022 - 8/2023	S3-S5	90	\$511,000.00	\$5,677.78
4.	Arts Friday	10/2022 - 5/2023	S1-S5	373	\$612,300.00	\$1,641.55
5.	S1 Orchestral Journey	3/2023 - 8/2023	S1	165	\$89,550.00	\$542.73

No.	Activity Name	Proposed Date	Target Students		Estimated Expenses	Estimated Expenses per Person
			Level	Estimated Number of Participants		
6.	PE Training	3/2023 - 8/2023	S1-S5	385	\$270,000.00	\$701.30
7.	STEM Activities	9/2022 - 8/2023	S1-S6	20	\$165,000.00	\$8,250.00
Sub-total of Item 1.1:					\$1,924,350.00	
1.2	Non-Local Activities: To organise or participate in non-local exchange activities or non-local competitions to broaden students’ horizons					
1.	Global Classroom Activities	9/2022 - 8/2023	S1-S6	200	\$371,000.00	\$1,855.00
Sub-total of Item 1.2:					\$371,000.00	
Total for Category 1:					\$2,295,350.00	

Category 2: To procure equipment, consumables or learning resources for promoting life-wide learning

No.	Item	Purpose	Estimated Expenses
/	/	/	/
Estimated Expenses for Category 2:			/
Estimated Expenses for Categories 1 & 2:			\$2,295,350.00

Category 3: Estimated Number of Student Beneficiaries (Compulsory)

Total number of students in the school:	936
Estimated number of student beneficiaries:	750
Percentage of students benefitting from the Grant (%):	80.1%

2020-2023 IT Innovation Lab in Secondary Schools Project

(a) IT Equipment, Infrastructure and Related Service Charges

Item No.	Expenditure Item	Description and Justification	Estimated Expenses (2020-2023)	Related Professional and Maintenance Services (2020-2023)	Activity Item Number (optional)	Remarks (optional)	Other Sources of Funding (optional)
1.	Cloud Services	Cloud Service for Academic Purpose (Rstudio, Jupyter Notebook, Python 3, Math, NumPy, Pandas, Matplotlib, SciPy, Seaborn and TensorFlow)	\$45,000.00	/	/	2021- 2023 Database Server & Software Lic for Big Data	/
		Total:	\$45,000.00				

(b) Operating Expenses and Administrative Cost

Item No.	Expenditure Item	Description and Justification	Estimated Expenses (2020-2023)	Activity Item Number (optional)	Remarks (optional)	Other Source of Funding (optional)
1.	Professional Services on Learning Activities	AI & Big Data Training (8-hour Training + 2-hour University On-site Workshop for 165 students) / (10-hour Training for 165 students) (3 Years in total, 2021-2023)	\$190,000.00	/	/	/
		Total:	\$190,000.00			

Estimated Budget

A. IT Equipment, Infrastructure and Related Service Charges (Part B II(a))	
Hardware :	/
Software :	/
Infrastructure :	/
Cloud Services :	\$45,000.00
Others :	/
Sub-total :	\$45,000.00
B. Operating Expenses and Administrative Cost (Part B II(b))	
Sub-total :	\$190,000.00
Total (A + B) :	\$235,000.00

**2021-2024 One-off Grant for Supporting the Implementation of the Senior Secondary Subject
Citizenship and Social Development**

Details of the Grant

The EDB provides a one-off grant of \$300,000.00 for each public-sector secondary school to support the implementation of the curriculum of CDS starting from 2021-2022. This Grant can be used across the school years from 2021-2022 to 2023-2024.

Plan	Expected Results	Estimated Expenses
Developing or procuring relevant learning and teaching resources <u>(2021-2022 School Year)</u>	To facilitate the teaching and learning in 2021-2022, teaching resources from publishers were purchased for the enrichment of school-based teaching materials.	2021-2022: \$23,744.00 (actual expenses)
Developing or procuring relevant learning and teaching resources <u>(2022-2023, 2023-2024 School Year)</u>	To facilitate the teaching and learning in 2022-2024, teaching resources from publishers were subscribed and purchased. To increase students' understanding of our country's history, culture and latest development, a Citizenship and Social Development Reading Corner in school library was set up.	2022-2023: \$35,000.00
		2023-2024: \$51,256.00
Subsidizing teachers to participate in Mainland interflow activities or study tours relating to the CDS curriculum <u>(2022-2023, 2023-2024 School Year)</u>	Teachers were provided opportunities to experience the development of our country and enrich their learning experiences.	2022-2023: \$120,000.00
		2023-2024: \$70,000.00
Total:		\$300,000.00