

**The ELCHK Yuen Long Lutheran
Secondary School**



**Annual School Plan
2023-2024**

School Vision and Mission

Our school is a Christian school founded by the Evangelical Lutheran Church of Hong Kong in 1959, which has been established for 65 years. We strive to provide students with holistic Christian education to develop their God given potential to the fullest extent, nurture them to become enthusiastic learners and responsible citizens so as to glorify God and benefit mankind. Our mission is as follows:

1. Bearing witness to Jesus Christ
 - (1) To build a Christian school with love and care, and nurture students with holistic Christian education so as to bear witness to Jesus Christ and to glorify God.

2. Offering quality education
 - (1) To create a quality learning environment.
 - (2) To build a bilingual and trilateral language environment and develop students' multiple intelligences.
 - (3) To implement effective learning and arouse students' interest in learning.
 - (4) To create an atmosphere of caring and mutual respect, so as to promote the spirit of loving and helping one another, and to nurture correct values and attitudes.
 - (5) To cultivate students' sense of belonging to school and the community.

3. Nurturing new century talents
 - (1) To foster students' enthusiasm for life and striving for excellence.
 - (2) To guide students to understand the importance of life-long learning and equip them with analytical, creative, critical thinking, information technology, problem-solving and self-learning skills.
 - (3) To cultivate students' open-mindedness and passion to a new phenomenon, a precise grasp of the new trends and the adaptability to changes.
 - (4) To teach students sophisticated interpersonal skills and to nurture them with life-long values so that they can be cooperative in communal life and become responsible citizens.

The ELCHK Yuen Long Lutheran Secondary School
Annual School Plan
2023-2024

Major Concern:

- 1. Fostering Students' Well-being and Nurturing Talented, Virtuous and Blessed Lutherans in Happydemic Atmosphere**
- 2. Enhancing Students' Sense of Achievement in Learning and Broadening Students' International Perspective**

Annual School Plan (2023-2024)

Theme: Excellence with Love

1. Major Concern: Fostering Students' Well-being and Nurturing Talented, Virtuous and Blessed Lutheranians in Happydemic Atmosphere

Briefly list the feedback and follow-up actions from the previous school year:

- Lesson plans for Ethics and Religion classes would be further refined to guide students in higher learning expectations across various domains, incorporating talks and sharing sessions to emphasize the importance of the 6 Lutheranians' virtues.
- Service-learning leadership training programme would be organized for S4 student leaders, focusing on S4 social service and emphasizing direct service and high-quality delivery to make a positive impact on the community.
- Voluntary teaching services would be transitioned from online approach to face-to-face approach.
- Collaboration mode of the G-project would be improved with Pinghu Donghu Middle School, involving teachers from sister schools in project planning and diversifying sharing modes.
- Student involvement in organizing activities for Refreshing Days would be increased to foster a greater sense of belonging.
- The uniform test arrangement and assignment policy were refined to prioritize students' well-being, supporting their academic and emotional growth.
- Significance of the Sapphire Jubilee and the theme - "Shine in Happydemic" would be emphasized in celebration activities, symbolizing strength, wisdom, resilience, and gratitude for the school's enduring commitment. Also, positive attitudes would be introduced in assemblies to inspire self-appreciation and appreciation of others among students.
- Teachers would be encouraged to show appreciation towards students in eClass, promoting motivation, well-being, and academic growth of students.

Target	Implementation Strategy	Success Criterion	Method of Evaluation	Time Scale	Responsible person	Resource Required
1. To foster students' positive values.	1.1 A task force which is responsible for Values Education is formed to coordinate the planning and teaching of the six Lutherans' virtues and the ten priority values and attitudes proposed by the Education Bureau in different subject departments.	<ul style="list-style-type: none"> ◆ 80% of teachers had a positive attitude towards the promotion of Values Education and agreed that the concerned measures facilitated students' growth with positive values. ◆ 80% of parents who attended the parents' talks had a positive attitude towards fostering positive values to students. 	<ul style="list-style-type: none"> ◆ Teachers' Questionnaire ◆ Parents' Questionnaire ◆ Sponsoring Body's Questionnaire ◆ Students' Questionnaire 	◆ Whole School Year	◆ Value Education Task Force	<ul style="list-style-type: none"> ◆ EOEBG-baseline reference ◆ Student Activities Support Grant ◆ QEF from My Pledge to Act ◆ Big Education Platform ◆ The ELCHK Tin Yiu Life Lutheran Church ◆ Pok Oi Hospital ◆ The Education University of Hong Kong
	1.2 Activities on the theme of relevant values are organized by each major committee.			◆ Whole School Year	◆ Relevant Committees	
	1.3 The elements of Values Education are infiltrated and related activities are organized by English, Chinese and Visual Arts Departments.			◆ Whole School Year	◆ Relevant Heads of Departments	

Target	Implementation Strategy	Success Criterion	Method of Evaluation	Time Scale	Responsible person	Resource Required
1. To foster students' positive values.	1.4 At least 2 parents' talks are held and 5 Values Education Home Letters of the "Taste of Life" series are written to foster value education for Lutherans.	<ul style="list-style-type: none"> ◆ 80% of relevant personnel of the school sponsoring body and colleagues believed that the cooperation could facilitate the infiltration of the school sponsoring body's relevant values. ◆ 80% of students believed that the promotion of Values Education by the school helped them understand relevant values and grow. 		<ul style="list-style-type: none"> ◆ Whole School Year 	<ul style="list-style-type: none"> ◆ Student Affairs Committee 	
	1.5 Strengthen the connection with other parts of school sponsoring body in the district in organizing S1 Blessing Ceremony, Inauguration of Student Leaders and Speech Day.			<ul style="list-style-type: none"> ◆ Whole School Year 	<ul style="list-style-type: none"> ◆ Religion Committee 	

Target	Implementation Strategy	Success Criterion	Method of Evaluation	Time Scale	Responsible person	Resource Required
1. To foster students' positive values.	1.6 Invite the pastor from The Evangelical Lutheran Church of Hong Kong (ELCHK) to lead the retreat and use the core beliefs of the ELCHK to train up the teaching team.			♦ Whole School Year	♦ Religion Committee	
	1.7 Equip student leaders to plan service-learning activities through leadership training activities and community services led by the professional instructors from the Evangelical Lutheran Church Social Service - Hong Kong.			♦ Whole School Year	♦ Extra-curricular Activities Committee	
	1.8 Designate S4 as the service year, with all students in S4 being involved in social services.			♦ Whole School Year	♦ Extra-curricular Activities Committee ♦ Class Management Committee	

Target	Implementation Strategy	Success Criterion	Method of Evaluation	Time Scale	Responsible person	Resource Required
1. To foster students' positive values.	1.9 Cooperate with ELCHK Lutheran Academy to organize exchange programme.			♦ Whole School Year	♦ Academic Affairs Committee	
	1.10 Cooperate with ELCHK Lutheran School to promote voluntary teaching services in primary schools.			♦ Whole School Year	♦ Extra-curricular Activities Committee	

Target	Implementation Strategy	Success Criterion	Method of Evaluation	Time Scale	Responsible person	Resource Required	
2. To broaden and deepen students' scope of life planning.	2.1 Invite parents to share their expertise and enrich life-planning education for students by launching the ParentPro Career Expo in 2023-2024.	◆ 80% of the participating students believed that they could make informed and wise choices when planning for their future studies and career.	◆ Students' Questionnaire ◆ Teachers' Questionnaire	◆ Whole School Year	◆ Careers and Life Planning Education Committee ◆ National Security Education Working Group	◆ Life-wide Learning Grant ◆ Parents' support ◆ One-off Grant for Supporting the Implementation on the Senior Secondary Subject Citizenship and Social Development	
	2.2 Co-organize teacher-student exchange activities with sister schools in the Mainland.	◆ 80% of the participating students believed that the activities helped them understand their home and develop a sense of responsibility to contribute to society in the future.		◆ Whole School Year	◆ Citizenship and Social Development Department ◆ Student Affairs Committee ◆ Academic and Curriculum Development Committee	◆ Sister Schools Scheme ◆ Student Activities Support Grant	
	2.3 Organize at least 2 related experiences of the development of the Mainland (especially the Greater Bay Area).	◆ 80% of the participating students displayed their sense of commitment and were better prepared for future studies and career.					
	2.4 Maximize junior form students' leadership potential and develop their vision by implementing Student Leaders Development Blueprint.						

Target	Implementation Strategy	Success Criterion	Method of Evaluation	Time Scale	Responsible person	Resource Required
3. To refresh students from academic pressure.	3.1 Organise 6 Refreshing Days every school year. Allow classes, forms or clubs to run activities in the afternoon, where lessons are cancelled.	<ul style="list-style-type: none"> ◆ 90% of class teachers believed that the afternoon activities on Refreshing Days could refresh students and facilitate their growth and learning. ◆ 90% of students gave positive feedback on the measures and believed that the measures could refresh them and facilitate their growth and learning. 	<ul style="list-style-type: none"> ◆ Teachers' Questionnaire ◆ Students' Questionnaire ◆ APASO 	◆ Whole School Year	<ul style="list-style-type: none"> ◆ Student Affairs Committee ◆ Academic Affairs Committee ◆ Class Management Director ◆ Heads of Departments 	<ul style="list-style-type: none"> ◆ Life-wide Learning Grant ◆ Student Activities Support Grant ◆ Learning Support Grant ◆ CityLab ◆ Evangelical Lutheran Church Social Service - Hong Kong
	3.2 Include only Chinese Language, English Language, Mathematics and Integrated Science in junior form uniform form tests. Other subjects can assign quizzes on other school days.	<ul style="list-style-type: none"> ◆ 80% of students had a positive attitude towards healthy living style. 		◆ Whole School Year	◆ Academic Affairs Committee	
	3.3 Ease the burden of homework by limiting the number of assignments and quizzes per day: 4 for junior forms and 5 for senior forms.	◆ 80% of students had a positive attitude towards healthy living style.		◆ Whole School Year	◆ Academic Affairs Committee	
	3.4 All academic departments adjust teaching strategies in junior forms so as to align with the principle of easing the burden of homework and assessments.	◆ 80% of students had a positive attitude towards healthy living style.		◆ Whole School Year	◆ Heads of Departments	

Target	Implementation Strategy	Success Criterion	Method of Evaluation	Time Scale	Responsible person	Resource Required
3. To refresh students from academic pressure.	3.5 Arrange talks in assembly with “Happydemic” as the theme.	♦ Q-score of APASO III (students’ performance data in the selected subscales on psychological health and physical health) was higher than 100 (That is the performance of our school’s students was higher than that of Hong Kong.).		♦ Whole School Year	♦ Counselling Committee	

Target	Implementation Strategy	Success Criterion	Method of Evaluation	Time Scale	Responsible person	Resource Required
4. To strengthen students' appreciation of themselves and other Lutheranian members.	4.1 Cultivate a positive campus culture by organizing Thanksgiving Day and allowing different stakeholders to participate.	<ul style="list-style-type: none"> ◆ 80% of students gave positive feedback on the positive class ethos. ◆ 80% of students agreed that they understood the importance of appreciation. 	◆ Students' Questionnaire	◆ Whole School Year	<ul style="list-style-type: none"> ◆ Class Management Director ◆ Student Affairs Committee 	<ul style="list-style-type: none"> ◆ EOEBG-baseline reference ◆ Funding from PTA
	4.2 Encourage teachers to show appreciation towards students on eClass	<ul style="list-style-type: none"> ◆ 80% of students showed that they knew better how to appreciate themselves. 		◆ Whole School Year	<ul style="list-style-type: none"> ◆ Student Affairs Committee ◆ Class Management Director ◆ Counselling Committee 	
	4.3 Promote a positive class ethos and encourage self-appreciation and appreciation for others.	<ul style="list-style-type: none"> ◆ 80% of students showed that they knew better how to appreciate other Lutheranian members. 				
	4.4 Encourage students to write a Home Letter to show their appreciation for their parents.	<ul style="list-style-type: none"> ◆ 80% of students showed that they knew better how to appreciate other Lutheranian members. 				

2. Major Concern: Enhancing Students' Sense of Achievement in Learning and Broadening Students' International Perspectives

Briefly list the feedback and follow-up actions from the previous school year:

- On top of the foundation of lesson study and active learning practice, more emphasis would be placed on note processing skills.
- Measures would be taken to enhance students' international outlook through language programmes, real-time virtual tours and on-site overseas study tours.
- The school STEAM programme would be refined, including refinement of Computer Literacy curriculum and the incorporation of arts elements.
- More emphasis would be placed on school-based gifted education programmes, including the use of Talent Pool and pull-out classes.

Target	Implementation Strategy	Success Criterion	Method of Evaluation	Time Scale	Responsible person	Resource Required
<p>1. To enhance students' positive attitudes and habits of active learning and enhance self-directed learning.</p>	<p>1.1 Each subject panel continues to conduct lesson studies focusing on active learning.</p> <p>1.2 Lesson observations done by the Principal and newly-employed teachers' lesson observations done by the Heads of Departments are completed in the three steps of "explanation, observation and evaluation" in order to address the delivery of difficult teaching points and strengthen professional growth.</p>	<ul style="list-style-type: none"> ◆ 90% of the colleagues believed that the measures were effective in enhancing students' positive attitudes and habits of active learning. ◆ 80% of the students agreed that lesson preparation assigned by their teachers before lessons (A1) and jotting notes on their own initiative during the lessons (A6) enhanced their habits of active learning. 	<ul style="list-style-type: none"> ◆ Teachers' Questionnaire ◆ Students' Questionnaire 	<ul style="list-style-type: none"> ◆ Whole School Year 	<ul style="list-style-type: none"> ◆ Academic and Curriculum Development Committee ◆ Staff Development and Wellness Committee ◆ Principal, Heads of Departments, KLA coordinators 	

Target	Implementation Strategy	Success Criterion	Method of Evaluation	Time Scale	Responsible person	Resource Required
2. To increase students' learning flexibility.	2.1 Adopt the blended learning model in the forms of tutorial and individual or small group pull-out sessions via online learning.	<ul style="list-style-type: none"> ◆ 90% of the students involved believed that the measures facilitated their learning flexibility. 	◆ Students' Questionnaire	◆ Whole School Year	◆ Heads of Departments	◆ Life-wide Learning Grant
	2.2 Launch the after-school online oral practice programme, with external English, Japanese, German and Korean tutors.	<ul style="list-style-type: none"> ◆ 80% of the students involved believed that the measures could broaden their learning experiences outside the classroom. 		◆ Whole School Year	<ul style="list-style-type: none"> ◆ English Department ◆ International Cultural Exchange Committee 	

Target	Implementation Strategy	Success Criterion	Method of Evaluation	Time Scale	Responsible person	Resource Required
3. To provide students with a diversified range of learning assessments and to cater for learning diversity.	3.1 Each subject panel introduces a diversified assignment mode (e.g. non-writing mode and experiential mode).	◆ 90% of students believed that the measures facilitated their learning abilities and interests.	◆ Students' Questionnaire	◆ Whole School Year	◆ Academic and Curriculum Development Committee	
	3.2 Junior form students are allowed to choose an assignment submission method according to their strengths.	◆ 90% of students agreed that diversified assignment mode could improve their learning effectiveness.		◆ Whole School Year	◆ Heads of Departments	

Target	Implementation Strategy	Success Criterion	Method of Evaluation	Time Scale	Responsible person	Resource Required
4. To enhance students' information literacy and their interests in STEAM.	4.1 Set up a STEAM Development Group to organize and implement STEAM-related learning activities.	<ul style="list-style-type: none"> ◆ 90% of students involved agreed that the measures enhanced their information literacy and increased their interest in STEAM. ◆ 90% of students agreed that they used information and information technology more ethically, flexibly and effectively. 	◆ Students' Questionnaire	◆ Whole School Year	<ul style="list-style-type: none"> ◆ Academic and Curriculum Development Committee ◆ STEAM Development Working Group ◆ Science Panels ◆ Relevant Heads of Departments 	<ul style="list-style-type: none"> ◆ Life-wide Learning Grant ◆ Innovation Lab ◆ Composite IT Grant ◆ NCS Grant ◆ VR Project for Chinese Language Education ◆ Capacity Enhancement Grant ◆ Prister
	4.2 Introduce VR/AR technology in the teaching of each subject.	<ul style="list-style-type: none"> ◆ 90% of students agreed that the use of VR/AR technology in lessons aroused their learning interest. 		◆ Whole School Year	<ul style="list-style-type: none"> ◆ Academic and Curriculum Development Committee ◆ Heads of Departments 	

Target	Implementation Strategy	Success Criterion	Method of Evaluation	Time Scale	Responsible person	Resource Required
4. To enhance students' information literacy and their interests in STEAM.	4.3 Organize STEAM Expo.	<ul style="list-style-type: none"> ◆ 90% of participating students agreed that STEAM Expo nurtured their creativity, collaboration, problem solving skills and innovativeness. 		◆ Whole School Year	<ul style="list-style-type: none"> ◆ STEAM Development Group ◆ Head of Information & Technology Department ◆ STEAM Development Group 	
	4.4 Promote programming as a fourth language and optimize the curriculum and after-school activities of programming and artificial intelligence in junior forms.			◆ Whole School Year		
	4.5 Set up a team of STEAM student leaders.	<ul style="list-style-type: none"> ◆ 90% of students had a positive attitude towards the measures. 		◆ Whole School Year		
	4.6 Implement the refined curriculum of Computer Literacy in Junior forms.	<ul style="list-style-type: none"> ◆ 90% of students believed that the measure facilitated their learning in STEAM. 		◆ Whole School Year		

Target	Implementation Strategy	Success Criterion	Method of Evaluation	Time Scale	Responsible person	Resource Required
5. To nourish more able students through school-based gifted development programmes.	5.1 Encourage more students to participate in on- and off-campus programmes, competitions, courses and/or talks for the gifted.	<ul style="list-style-type: none"> ◆ 90% of students involved agreed that the measures fostered their multiple potentials. 	◆ Students' Questionnaire	◆ Whole School Year	<ul style="list-style-type: none"> ◆ Gifted Education Director ◆ Heads of Departments 	<ul style="list-style-type: none"> ◆ Diversity Learning Grant ◆ Student Activities Support Grant ◆ School-based Grant (After-school Learning and Support Programme) ◆ Walk with Lutherans in Love Fund ◆ External Scholars
	5.2 Launch the revised system of talent pool.	<ul style="list-style-type: none"> ◆ 90% of students involved agreed that the measures enhanced their high-order thinking skills, creativity and personal-social competence. 		◆ Whole School Year		

Target	Implementation Strategy	Success Criterion	Method of Evaluation	Time Scale	Responsible person	Resource Required
6. To enhance students' international horizon for future opportunities and support students' progression for further studies.	6.1 Organize on-site and online real-time overseas exchange sessions to engage more students.	<ul style="list-style-type: none"> ◆ 80% of participating parents were satisfied with the arrangement. ◆ 80% of participating parents believed that it helped to enhance their understanding of overseas studies. ◆ 80% of participating students agreed that the measures enhanced their international horizons for future opportunities. 	<ul style="list-style-type: none"> ◆ Parents' Questionnaire ◆ Students' Questionnaire 	◆ Whole School Year	<ul style="list-style-type: none"> ◆ Careers and Life Planning Education Committee ◆ International Cultural Exchange Committee ◆ National Security Education Working Group 	<ul style="list-style-type: none"> ◆ Life-wide Learning Grant ◆ Student Activities Support Grant ◆ School-based Grant (After-school Learning and Support Programme) ◆ Walk with Lutherans in Love Fund ◆ CLAP@Jockey Club ◆ AFS Intercultural Exchanges Ltd
	6.2 Co-organize courses and exchange activities with sister schools overseas.	◆ 80% of participating students felt confident in making an informed and responsible choice for further studies.		◆ Whole School Year	<ul style="list-style-type: none"> ◆ Careers and Life Planning Education Committee ◆ International Cultural Exchange Committee 	
	6.3 Encourage students to take online courses provided by overseas universities.			◆ Whole School Year	<ul style="list-style-type: none"> ◆ Careers and Life Planning Education Committee ◆ National Security Education Working Group 	

Target	Implementation Strategy	Success Criterion	Method of Evaluation	Time Scale	Responsible person	Resource Required
6. To enhance students' international horizon for future opportunities and support students' progression for further studies.	6.4 Organize talks on overseas studies and enhance the related support.			◆ Whole School Year	◆ Careers and Life Planning Education Committee ◆ National Security Education Working Group	
	6.5 Encourage more students to enroll in foreign language courses and obtain accredited qualifications.			◆ Whole School Year	◆ International Cultural Exchange Committee	

Financial Plan 2023-2024

2023-2024 Capacity Enhancement Grant

Item	Details	Time Frame	Budget	Evaluation Criteria (Indicator)	Responsible Party
To relieve teachers' workload so that teachers can concentrate on: -Curriculum development -Coping with learning needs of students	<ul style="list-style-type: none"> To employ 3 administrative assistants to support students' personal growth and administrative duties of the school. To implement the school programme plans and help to organize learning activities. 	1 September 2023 - 31 August 2024	\$675,108.00	Teachers' Questionnaires - Over 80% of teachers agreed relevant strategies have: <ul style="list-style-type: none"> Facilitated better arrangements in the organization of learning activities, Enhanced capacity of teachers to concentrate on curriculum development and enhancement of learning and teaching. 	Academic and Curriculum Development Committee, and Student Affairs Committee
	<ul style="list-style-type: none"> To employ 6 experienced Chinese Language tutors who are responsible for S5-S6 level-up classes, remedial classes, oral practice, poems/fictions writing classes. 	1 September 2023 - 31 August 2024	\$45,000.00	Students' Questionnaires - Over 80% of students agreed that the supplementary lessons could help to improve their academic performance.	Chinese Department
	<ul style="list-style-type: none"> To employ 3 experienced English Language tutors who are responsible for S1-3 Public Speaking Training Courses and S5 Level-up Classes. 	1 September 2023 - 31 August 2024	\$18,000.00	Students' Questionnaires - Over 80% of students agreed that the supplementary lessons could help to improve their academic performance.	English Department

Item	Details	Time Frame	Budget	Evaluation Criteria (Indicator)	Responsible Party
To relieve teachers' workload so that teachers can concentrate on: -Curriculum development -Coping with learning needs of students	<ul style="list-style-type: none"> To employ 2 Mathematics tutors who are responsible for elite classes, S6 remedial classes and M2 level-up classes. 	1 September 2023 - 31 August 2024	\$47,000.00	Students' Questionnaires - Over 80% of students agreed that the supplementary lessons could help to improve their academic performance.	Mathematics Department
	<ul style="list-style-type: none"> To employ 2 BAFS tutors who are responsible for S6 remedial classes. 	1 September 2023 - 31 August 2024	\$10,000.00	Students' Questionnaires - Over 80% of students agreed that the supplementary lessons could help to improve their academic performance.	BAFS Department
	<ul style="list-style-type: none"> To employ 2 Geography tutors who are responsible for S6 level-up classes. 	1 September 2023 - 31 August 2024	\$10,000.00	Students' Questionnaires - Over 80% of students agreed that the supplementary lessons could help to improve their academic performance.	Geography Department
	<ul style="list-style-type: none"> To employ a Biology tutor who is responsible for S6 remedial classes. 	1 September 2023 - 31 August 2024	\$7,000.00	Students' Questionnaires - Over 80% of students agreed that the supplementary lessons could help to improve their academic performance.	Biology Department
Total:			\$812,108.00		

2023-2024 Composite Information Technology Grant

Plan	Expected Results	Estimated Expenses
1. Internet Service	To facilitate eLearning in school, 1000M internet service is purchased.	\$20,000.00
2. WIFI Service	To facilitate the teaching and learning under the Blended Learning Approach, WIFI connection is provided in classrooms, special rooms and the library. The routing and firewall protection are also provided.	\$140,000.00
3. IT Supporting Staff	To facilitate the teaching and learning, IT supporting staff are employed to maintain the operation and security of computer system and school network.	\$300,000.00
4. IT Equipment & IT-related Consumables	To improve the teaching and learning effectiveness, the school purchases different software and equipment. Part of the budget will be reserved for maintenance and consumables.	\$116,658.00
	Total:	\$576,658.00

2023-2024 Learning Support Grant

Surplus of 2022-2023: \$122,166.83

Grant received in 2023-2024: \$568,044.00 (Estimated)

Total Grant for 2023-2024: \$690,210.83 (Estimated)

Domain	Major Concern	Proposed plan	Expected outcomes	Proposed schedule	Estimated Expenses	Assessment criteria	Assessment method	Person-in-charge
1. Inclusive Activities	<ul style="list-style-type: none"> To enhance the school's inclusive climate. 	Purchase professional school-based services to organize talks or activities.	<ul style="list-style-type: none"> To enhance the school's inclusive climate. To provide professional assistance for SEN students. 	9/2023 - 8/2024	Activity Fee \$20,000.00	80% of the participating students agreed that the school's inclusive atmosphere was enhanced.	Questionnaire	Ms. OY Lin
2. School-based Counseling Service	<ul style="list-style-type: none"> To support the arrangement of Student Support Programmes. To strengthen students' ability in handling academic difficulties. 	Support SEN students and organize support groups and activities.			Annual Salary \$369,000.00	The service provider performed satisfactorily.	Regular Review and Year-end Appraisal	
3. Recruitment of Part-Time School-based Clinical Psychologist	<ul style="list-style-type: none"> To provide emotional support and counselling services to students with emotional needs. 	Purchase professional school-based clinical psychology services (30 sessions per year, allocated according to individual needs).			Service Fee \$144,000.00	Clinical Psychologist performed satisfactorily.	Clinical Psychologist's Professional Assessment	

Domain	Major Concern	Proposed plan	Expected outcomes	Proposed schedule	Estimated Expenses	Assessment criteria	Assessment method	Person-in-charge
4. Purchase of Learning Resources and Equipment	<ul style="list-style-type: none"> To enhance the effectiveness of activities. 	/			Activity Fee \$1,500.00	All activities concerned were successfully held with satisfactory results.		
5. Developmental Groups	<ul style="list-style-type: none"> To enhance students' social skills. 				Service Fee \$10,000.00			
6. Students' Learning Support	<ul style="list-style-type: none"> To design tailor-made educational plans for students with individual needs. To assist teachers in implementing effective teaching strategy. 	Invite students with individual needs to attend the activities (including group and adventure-based counselling).	<ul style="list-style-type: none"> To enhance the school's inclusive climate. To provide professional assistance for SEN students. 	9/2023 - 8/2024	Service Fee \$20,000.00	80% of the students concerned made improvements in their social skills and social relationships.	Observation and Questionnaire	Ms. OY Lin
7. Parents' Support	<ul style="list-style-type: none"> To provide emotional support and counselling services to parents in need. 	Invite parents with individual needs to attend the workshops and counselling services.			Service Fee \$50,000.00			

Domain	Major Concern	Proposed plan	Expected outcomes	Proposed schedule	Estimated Expenses	Assessment criteria	Assessment method	Person-in-charge
8. Social/ Emotional Management Groups	<ul style="list-style-type: none"> To enhance students' social and emotional management skills. 	Invite students with individual needs to attend the activities (including group activities and adventure-based counselling).	<ul style="list-style-type: none"> To enhance the school's inclusive climate. To provide professional assistance for SEN students. 	9/2023 - 8/2024	Service Fee \$20,000	80% of the students concerned made improvements in their social skills and social relationships.	Observation and Questionnaire	Ms. OY Lin
9. Art Therapy and relaxing Groups					Service Fee \$50,000			
Total:					\$684,500.00			

2023-2024 School-based After-school Learning and Support Programme (School-based Grant)

A. The estimated number of students (count by heads) benefited under this programme is 245 (including A. 45 CSSA recipients, B. 140 SFAS full-grant recipients and C. 60 under school’s discretionary quota).

B. Surplus of 2022-2023: \$111,875.20 Grant received in 2023-2024: \$142,800.00 Total Grant for 2023-2024: \$254,675.20

C. Information on Activities to be subsidized/complemented by the Grant.

Activity Name / Category	Objective	Success Criteria (e.g. students’ performance)	Assessment Method (e.g. Quiz, Questionnaire)	Date of Activity	Expected number of students would be benefited			Estimated Expenses	Service Provider / Co-organizer (If applicable)
					A	B	C		
1. Global Classroom	<ul style="list-style-type: none"> To broaden students’ horizons. To improve students’ social skills and interpersonal relationships. 	80% of the participating students agreed that the activity was effective.	Questionnaire and Observation	10/2023 - 8/2024	20	30	10	\$65,800.00	/
2. Mathematics and Science Preparatory Classes	<ul style="list-style-type: none"> To improve students’ performance in Science and Mathematics. To increase their confidence in learning. 	50% of the participating students made improvements in Mathematics and Science examinations.	Students’ Performance and Teachers’ Observation	9/2023 - 7/2024	10	10	10	\$4,000.00	ELCHK Tin Shui Wai Integrated Youth Service Centre
3. Leadership Programme	<ul style="list-style-type: none"> To train student leaders. To enhance students’ confidence and organizational skills. 	80% of the participating students agreed that the programme was effective.	Questionnaire	9/2023 - 8/2024	10	20	20	\$31,000.00	/
4. Life-wide Learning Activities	<ul style="list-style-type: none"> To broaden students’ horizons. 	80% of the participating students agreed that the activities were effective.	Questionnaire	9/2023 - 8/2024	60	165	70	\$20,000.00	/

Activity Name / Category	Objective	Success Criteria (e.g. students' performance)	Assessment Method (e.g. Quiz, Questionnaire)	Date of Activity	Expected number of students would be benefited			Estimated Expenses	Service Provider / Co-organizer (If applicable)
					A	B	C		
5. Post-examination Activities	<ul style="list-style-type: none"> To broaden students' horizons. 	80% of the participating students agreed that the activities were effective.	Questionnaire	7/2024	50	100	30	\$10,000.00	/
6. After-school Learning Activities (Voluntary Training, Arts & Culture Activities, Learning Skills Workshops)	<ul style="list-style-type: none"> To provide fair opportunities for all students to join learning activities. 	80% of the students concerned agreed that the scheme could arouse their interests in learning.	Questionnaire	9/2023 - 6/2024	50	50	0	\$22,000.00	/
@No. of Man-times:					200	375	140	Total: \$152,800.00	

Note:

* Types of activities are categorized as follows: tutorial service, learning skill training, languages training, visits, art /culture activities, sports, self-confidence development, voluntary service, adventure activities, leadership training, and communication skills training courses.

@ Man-times: refers to the aggregate no. of benefitted students participating in each activity listed above.

**Total no. of man-times: the aggregate of man-times (A) + (B) + (C).

Eligible students: students in receipt of CSSA (A), SFAS full grant (B) and disadvantaged students identified by the school under the discretionary quota (not more than 25%) (C)

2023-2024 Diversity Learning Grant for New Senior Secondary Students

Surplus of 2022-2023: \$52,649.76

Grant received in 2023-2024: \$105,000.00

Total Grant for 2023-2024: \$157,649.76

	Plan	Estimated Expenses
1.	Global Classroom and Foreign Language Classes	\$50,000.00
2.	Talent Pool - Walk With Scholars Programme, Off-school Support Programmes (such as The University of Hong Kong Academy for the Talented and Enhancement Programmes offered by External Organizations)	\$20,000.00
3.	Gifted Education (STEAM Programme)	\$20,000.00
	Total:	\$90,000.00

2023-2024 DLG – Other Programme: Gifted Education

Domain	Programme	Objective	Target (No./level/selection)	Duration / Start Date	Assessment Method	Committee-in-charge	Estimated Expenses
Student Leadership	Global Classroom and Foreign Language Classes	<ul style="list-style-type: none"> To broaden students' horizons. To increase students' language competence. To improve students' leadership skills. 	<ul style="list-style-type: none"> 40 students from S4 to S5 With satisfactory performance in interviews 	<ul style="list-style-type: none"> Nordic Study Tour (13 days) Japan Study Tour (9 days) Foreign Language Classes 	Student Reflection and Group Project Report	<ul style="list-style-type: none"> International Cultural Exchange Committee 	\$50,000.00
Arts and Science Subjects	Talent Pool <ul style="list-style-type: none"> Walk With Scholars Programme Off-school Support Programmes 	<ul style="list-style-type: none"> To explore students' potential in different academic areas by providing a platform for them to interact with and seek advice from the remarkable scholars. 	<ul style="list-style-type: none"> 20 students from S4 to S5 Nominated by Academic Affairs Committee and Student Affairs Committee 	<ul style="list-style-type: none"> 10/2023-8/2024 	Student Reflection	<ul style="list-style-type: none"> Gifted Education Committee 	\$20,000.00
Cross KLA	Gifted Education <ul style="list-style-type: none"> STEAM Programme 	<ul style="list-style-type: none"> To develop students' potential and interests in STEAM. To improve students' critical thinking skills, communication skills, problem-solving skills and creativity. 	<ul style="list-style-type: none"> 20 students from S4 to S6 Nominated by Academic Affairs Committee and Science Department 	<ul style="list-style-type: none"> 10/2023-8/2024 	Student Reflection	<ul style="list-style-type: none"> Academic Affairs Committee STEAM Development Group 	\$20,000.00
Total:							\$90,000.00

2023- 2024 姊妹學校交流計劃書

負責老師：	呂君豪主任
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擬於本學年與以下內地姊妹學校進行交流活動：	
1.	浙江省平湖市東湖中學
2.	華南師範大學附屬外國語學校

本校擬舉辦的姊妹學校活動所涵蓋層面及有關資料如下：

(請在適當的方格內填上✓號(可選多項)及/或在「其他」欄填寫有關資料)

甲. 管理層面 (*擬舉辦 / *不擬舉辦) (*請刪去不適用者)

交流項目			預期目標		
編號	☐	描述	編號	☐	描述
A1	<input type="checkbox"/>	探訪/考察	B1	<input type="checkbox"/>	增進對內地的認識和了解
A2	<input type="checkbox"/>	校政研討會/學校管理分享	B2	<input type="checkbox"/>	增加對國家的歸屬感/國民身份的認同
A3	<input type="checkbox"/>	會議/視像會議	B3	<input type="checkbox"/>	交流良好管理經驗和心得/提升學校行政及管理的能力
A4	<input type="checkbox"/>	與姊妹學校進行簽約儀式/商討交流計劃	B4	<input type="checkbox"/>	擴闊學校網絡
A5	<input type="checkbox"/>	其他(請註明):	B5	<input type="checkbox"/>	擴闊視野
			B6	<input type="checkbox"/>	建立友誼/聯繫
			B7	<input type="checkbox"/>	訂定交流計劃/活動詳情
			B8	<input type="checkbox"/>	其他(請註明):

乙. 教師層面 (*擬舉辦 / *不擬舉辦) (*請刪去不適用者)

交流項目			預期目標		
編號	☐	描述	編號	☐	描述
D1	<input checked="" type="checkbox"/>	探訪/考察	E1	<input checked="" type="checkbox"/>	增進對內地的認識和了解
D2	<input type="checkbox"/>	觀課/評課	E2	<input checked="" type="checkbox"/>	增加對國家的歸屬感/國民身份的認同
D3	<input type="checkbox"/>	示範課/同題異構	E3	<input type="checkbox"/>	建立學習社群/推行教研
D4	<input checked="" type="checkbox"/>	遠程教室/視像交流/電子教學交流	E4	<input checked="" type="checkbox"/>	促進專業發展
D5	<input checked="" type="checkbox"/>	專題研討/工作坊/座談會	E5	<input checked="" type="checkbox"/>	提升教學成效
D6	<input type="checkbox"/>	專業發展日	E6	<input type="checkbox"/>	擴闊視野
D7	<input type="checkbox"/>	其他(請註明):	E7	<input checked="" type="checkbox"/>	建立友誼/聯繫
			E8	<input type="checkbox"/>	其他(請註明):

丙. 學生層面 (*擬舉辦 / *不擬舉辦) (*請刪去不適用者)

交流項目			預期目標		
編號	<input checked="" type="checkbox"/>	描述	編號	<input checked="" type="checkbox"/>	描述
G1	<input checked="" type="checkbox"/>	探訪/考察	H1	<input checked="" type="checkbox"/>	增進對內地的認識和了解
G2	<input checked="" type="checkbox"/>	課堂體驗	H2	<input checked="" type="checkbox"/>	增加對國家的歸屬感/國民身份的認同
G3	<input checked="" type="checkbox"/>	生活體驗	H3	<input checked="" type="checkbox"/>	擴闊視野
G4	<input type="checkbox"/>	專題研習	H4	<input checked="" type="checkbox"/>	建立友誼
G5	<input checked="" type="checkbox"/>	遠程教室/視像交流/電子學習交流	H5	<input checked="" type="checkbox"/>	促進文化交流
G6	<input checked="" type="checkbox"/>	文化體藝交流	H6	<input checked="" type="checkbox"/>	增強語言/表達/溝通能力
G7	<input type="checkbox"/>	書信交流	H7	<input checked="" type="checkbox"/>	提升自理能力/促進個人成長
G8	<input type="checkbox"/>	其他(請註明):	H8	<input checked="" type="checkbox"/>	豐富學習經歷
			H9	<input type="checkbox"/>	其他(請註明):

丁. 家長層面 (*擬舉辦 / *不擬舉辦) (*請刪去不適用者)

(註:學校不可使用姊妹學校計劃津貼支付家長在交流活動的開支)

交流項目			預期目標		
編號	<input checked="" type="checkbox"/>	描述	編號	<input checked="" type="checkbox"/>	描述
J1	<input type="checkbox"/>	參觀學校	K1	<input type="checkbox"/>	增進對內地的認識和了解
J2	<input type="checkbox"/>	家長座談會	K2	<input type="checkbox"/>	增加對國家的歸屬感/國民身份的認同
J3	<input type="checkbox"/>	分享心得	K3	<input type="checkbox"/>	擴闊視野
J4	<input type="checkbox"/>	其他(請註明):	K4	<input type="checkbox"/>	加強家校合作
			K5	<input type="checkbox"/>	加強家長教育
			K6	<input type="checkbox"/>	交流良好家校合作經驗和心得
			K7	<input type="checkbox"/>	其他(請註明):

擬運用的監察/評估方法如下:

編號	<input checked="" type="checkbox"/>	監察/評估方法
M1	<input type="checkbox"/>	討論
M2	<input checked="" type="checkbox"/>	分享
M3	<input type="checkbox"/>	問卷調查
M4	<input type="checkbox"/>	面談/訪問
M5	<input type="checkbox"/>	會議
M6	<input checked="" type="checkbox"/>	觀察
M7	<input type="checkbox"/>	報告
M8	<input type="checkbox"/>	其他(請註明):

津貼用途及預算開支：			
編號	<input checked="" type="checkbox"/>	交流項目	支出金額
N1	<input checked="" type="checkbox"/>	到訪內地姊妹學校作交流的費用	\$ 110,000.00
N2	<input checked="" type="checkbox"/>	在香港合辦姊妹學校交流活動的費用	\$ 40,000.00
N3	<input type="checkbox"/>	姊妹學校活動行政助理的薪金 (註:不可超過學年津貼額的20%)	/
N4	<input type="checkbox"/>	視像交流設備及其他電腦設備的費用	/
N5	<input type="checkbox"/>	交流物資費用	/
N6	<input type="checkbox"/>	在香港進行交流活動時的茶點開支(註:不可超過學年津貼額的2%)	/
N7	<input type="checkbox"/>	老師的一次入出境簽證的費用(註:不可超過學年津貼額的1%)	/
N8	<input type="checkbox"/>	其他(請註明):	/
N9	<input checked="" type="checkbox"/>	學年預計總開支	\$ 150,000.00
N10	<input type="checkbox"/>	沒有任何開支	/

2023-2024 Promotion of Reading Grant

Objectives:

To enrich the reading atmosphere in school and develop students' reading habits.

Surplus of 2022-2023: \$68,634.50

Grant received in 2023-2024: \$76,064.00

Total Grant in 2023-2024: \$144,698.50

	Item	Estimated Expenses
1.	Purchase of Books	\$76,064.00
	(<input checked="" type="checkbox"/>) Printed books	
	(<input checked="" type="checkbox"/>) e-Books	
2.	Web-based Reading Schemes	/
	(<input type="checkbox"/>) eRead Scheme	
3.	Reading Activities	/
	(<input type="checkbox"/>) Hiring writers, professional storytellers, etc. to conduct talks	
	(<input type="checkbox"/>) Hire of service from external service providers to organise learning activities related to the promotion of reading	
	(<input type="checkbox"/>) Paying the application fees for students to participate in reading activities and competitions	
	(<input type="checkbox"/>) Subsidising students to participate in or apply for fee-charging reading related activities or courses	
4.	Others: _____	/

**2023-2024 Life-wide Learning Grant
Plan on the Use of the Grant**

Surplus of 2022-2023: \$876,658.87 Grant received in 2023-2024: \$1,483,217.00

Total Grant for 2023-2024: \$2,359,875.87

Category 1: To organise / participate in life-wide learning activities

No.	Activity Name	Proposed Date	Target Students		Estimated Expenses	Estimated Expenses per Person
			Level	Estimated Number of Participants		
1.1	Local Activities: To organise life-wide learning activities in different KLAs / cross-KLA / curriculum areas to enhance learning effectiveness, or to organise diversified life-wide learning activities to cater for students' interests and abilities for stretching students' potential and nurturing in students positive values and attitudes					
1.	Science, Art and Language Enrichment Programme (SALep)	9/2023 - 6/2024	S1-S2	325	\$361,000.00	\$1,110.77
2.	Afterschool Language Course for Senior Form Students (Japanese/Korean/German)	10/2023 - 8/2024	S1-S5	75	\$171,250.00	\$2,283.33
3.	One-on-one Online English Oral Practice	10/2023 - 7/2024	S1-S5	100	\$326,000.00	\$3,260.00
4.	Arts Friday	10/2023 - 5/2024	S1-S5	400	\$540,500.00	\$1,351.25
5.	S1 Orchestral Journey	3/2024 - 8/2024	S1	161	\$57,600.00	\$357.76

No.	Activity Name	Proposed Date	Target Students		Estimated Expenses	Estimated Expenses per Person
			Level	Estimated Number of Participants		
6.	PE Training	3/2024 - 8/2024	S1-S5	400	\$358,000.00	\$895.00
7.	STEAM Activities	9/2023 - 8/2024	S1-S6	350	\$20,000.00	\$57.14
Sub-total of Item 1.1:					\$1,834,350.00	
1.2	Non-Local Activities: To organise or participate in non-local exchange activities or non-local competitions to broaden students' horizons					
1.	Global Classroom Activities	9/2023 - 8/2024	S1-S6	200	\$305,200.00	\$1,526.00
Sub-total of Item 1.2:					\$305,200.00	
Total for Category 1:					\$2,139,550.00	

Category 2: To procure equipment, consumables or learning resources for promoting life-wide learning

No.	Item	Purpose	Estimated Expenses
/	/	/	/
Estimated Expenses for Category 2:			/
Estimated Expenses for Categories 1 & 2:			\$2,139,550.00

Category 3: Estimated Number of Student Beneficiaries (Compulsory)

Total number of students in the school:	941
Estimated number of student beneficiaries:	760
Percentage of students benefitting from the Grant (%):	80.8%

2023-2026 IT Innovation Lab in Secondary Schools Project

(a) IT Equipment, Infrastructure and Related Service Charges

Item No.	Expenditure Item	Description and Justification	Estimated Expenses (2023-2026)	Related Professional and Maintenance Services (2023-2026)	Activity Item Number (optional)	Remarks (optional)	Other Sources of Funding (optional)
1.	PC & Cloud service & AI platform	Learning equipment & related 3 rd party service	\$500,000.00	/	/	/	/
Total:			\$500,000.00				

(b) Operating Expenses and Administrative Cost

Item No.	Expenditure Item	Description and Justification	Estimated Expenses (2023-2026)	Activity Item Number (optional)	Remarks (optional)	Other Source of Funding (optional)
1.	Professional Services on Learning Activities	AI and related technology – Training and hands-on experimental activities	\$500,000.00	/	/	/
Total:			\$500,000.00			

**2021-2024 One-off Grant for Supporting the Implementation of the Senior Secondary Subject
Citizenship and Social Development**

Details of the Grant

The EDB provides a one-off grant of \$300,000.00 for each public-sector secondary school to support the implementation of the curriculum of CSD starting from 2021-2022. This Grant can be used across the school years from 2021-2022 to 2024-2025.

Plan	Expected Results	Estimated Expenses
Balance as at 31st August 2023		\$256,709.00
Developing or procuring relevant learning and teaching resources <u>(2023-2024 School Year)</u>	To facilitate the teaching and learning in 2022-2024, teaching resources from publishers were subscribed and purchased.	2023-2024: \$36,709.00
	To increase students' understanding of our country's history, culture and latest development, a Citizenship and Social Development Reading Corner in school library was set up.	2023-2024: \$120,000.00
Subsidizing teachers to participate in Mainland interflow activities or study tours relating to the CDS curriculum <u>(2023-2024 School Year)</u>	Teachers were provided opportunities to experience the development of our country and enrich their learning experiences.	2023-2024: \$100,000.00